

**READING CTC COMMITTEE MEETING
MONDAY 9th JANUARY 2011**

Present: John Hammond, Mike Hardiman, Mike Lingham, John Lomas, Sean Hayden, John Singleton, Ian Doyle, Nick Clark

Appointment of Chairman: John Lomas was appointed as Chairman.

Apologies: Richard Pearson, Greg Payne

Minutes of last Committee meeting: Agreed

Matters arising:

- Appointment of Welfare Officer. It was agreed to park this matter until the next committee meeting.

Secretary:

- Resignation of Al Neal. JH reported that Al had resigned due to work commitments. The committee were unanimous in recording their thanks to Al for his fine work on the committee, first as Off Road liaison and then as Runs Secretary. JH has already thanked Al publicly through eMag. It was agreed that Nick Clark be co-opted as Runs Secretary. This was proposed by SH and seconded by ML and agreed unanimously. JH will announce in next edition of eMag. Nick was welcomed "on board".
- Awards.

There was some discussion about the Ride Leader's and Reading CTC Champion and Member of the year awards. JH stated that as the awards had been agreed at a committee meeting and notified to members, that we must stay with these awards this year. The committee would then agree new awards for 2012 at the next committee meeting.

 - o The Morris Shield for the person cycling the most miles in the year.
 - Winner is **Heather Mackay**, 11734 Miles
 - Runner up is Ian Moore, 6014 Miles
 - Runner, runner up, Ian & Celia Humphrey, 6013 Miles
 - o Member of the Year award. Awarded to the member who has contributed significantly to the Member Group. The committee unanimously agreed that this should be awarded to **Al Neal**.
 - o The Runs Champion Award awarded to the person who has given most regular support for club events, including rides, social, events, raising funds, etc and the Leader's Award awarded will be discussed and agreed by ML, ID and Al Neal and be notified to JH, ready for announcement in the next edition of eMag.

Membership: No change to what was reported in November. JH is expecting a new Membership list to be sent through at any time.

Finance: MH gave his report for the finances up to 31st December 2011 as follows:

The accounts for the period to date show a deficit of £173 and total balances of £2,066 after paying creditors and receiving income from debtors. The deficit arises because of the late decision (14th November 2011) to donate the surplus of the 2011 Furley Memorial Audaxs to the Cyclists Defence Fund (CDF). As a result RCTC retained the surplus last financial year, and suffers the payment this year which is made from RCTCs accumulated balances.

Particular issues

RCTC contribution to cycling tops

Following discussions between Lesley Adams, John Hammond and me, the order for cycling tops for road riders has been placed with the supplier notwithstanding that the off-roaders had not finalised their arrangements. It will

be recalled that at the AGM in October 2011 it was agreed that an RCTC contribution of 33% would be made towards the cycling tops, subject to a maximum contribution of £600.

The table attached shows that the 33% subsidy for cycling tops for the road riders amounts to £484. The Committee is asked to agree this figure in order that Lesley can inform those who have placed orders of the final cost when they collect their tops later this month.

Bank Mandate update

The RCTC bank account with HSBC currently has the Secretary and Treasurer as joint signatories. This works well in practice for the few cheques that are needed but our new rules (in compliance with National CTC rules) state that we must have two signatories drawn from a panel of three Committee members. Sean Hayden has kindly agreed to be the third member authorised to sign, as required, and the committee is asked to confirm the new arrangements – namely that any two of the following three committee members may sign cheques:

Secretary	John Hammond
Treasurer	Mike Hardiman
Events Secretary	Sean Hayden

Mike Hardiman proposed to the meeting that Sean Hayden be added to the authorised signatories. This was seconded by John Hammond and agreed by the committee.

Donations made, and to be made

For clarity, the donation of £435 to be made to the Air Ambulance (see Balance Sheet Notes) is sourced as follows:

Event	2010/11 Accounts	2011/12 Accounts	Total
	£	£	£
Sale of cycling top	20.00		20.00
Increase to above agreed by Committee	180.00		180.00
SOOT (off-road event)		86.00	86.00
Henley Hilly Hundred (Audax)		79.00	79.00
Upper Thames Audax		70.00	70.00
	200.00	235.00	435.00

The CTC national office has not yet responded to my question as to how to make the donation of £100 to “Inclusive Cycling”, sourced from the Upper Thames Audax. A reply is being chased up.

Similarly, National office has not produced an acknowledgement of the £200 donation made to the Cyclists Defence Fund (CDF) which was paid in November 2011 from the Furley Memorial Audaxs surplus. This is also being chased up.

Mike Hardiman

Treasurer RCTC

5 January 2012

PERIOD:		1 October 2011		to		31 December 2011	
<i>Income and surpluses are shown as positive figures; Expenditure and deficits are shown as (negatives).</i>							
		Column 1		Column 2		Column 3	
		Date as above		Full Yr Forecast		Full year	
		2011/12		2011/12		2010/11	
Ref	Income and Expenditure headings	£	£	£	£	£	£
A	Net interest received		0.32		1.00		1.08
B	Donations received		3.89		0.00		0.00
Net surplus / (deficit) from DA Events							
Cycling events							
	Kennet Valley 100k/200k Audax	0.00		0.00		660.15	
	Facombe Autumn Haul 100k Audax	0.00		0.00		0.00	
	Facombe Spring Haul 100k Audax	0.00		0.00		0.00	
	Dinton 100k Audax	0.00		50.00		72.24	
	Rural South 300k Audax	0.00		0.00		0.00	
	SOOT off-road event	86.00		0.00		0.00	
	Alan Furley Memorial 100k/200k Audax	0.00		100.00		191.45	
	Henley Hilly Audax	79.00		50.00		0.00	
	Upper Thames 200k Audax	287.12		200.00		275.67	
	YHA Weekends	0.00		0.00		0.00	
	Total of cycling events		452.12		400.00		1,199.51
Social events							
	Barn dance	0.00		0.00		0.00	
	Birthday Lunch	0.00		0.00		0.00	
	Club Dinner	0.00		0.00		0.00	
	Summer BBQ	0.00		100.00		32.41	
	Christmas Lunch	(0.00)		0.00		0.00	
	Mince pies & mulled wine	0.00		0.00		0.00	
	Total of social events		(0.00)		100.00		132.41
Other events / items							
	Cycle Jumble	0.00		0.00		5.00	
	Reading CTC cycling tops	0.00		(600.00)		20.00	
	Total of other events / items		0.00		(600.00)		25.00
C	Total surplus / (deficit) on events		452.12		(100.00)		1,356.92
Running costs							
<i>Routine operating costs</i>							
	Website	0.00		(50.00)		(43.90)	
	Rides programme printing	(84.00)		(350.00)		220.00	
	Stationery, etc	0.00		0.00		0.00	
	Cycling promotion	0.00		0.00		0.00	
	AGM	(10.81)		(55.00)		(43.50)	
	Total operating costs		(94.81)		(455.00)		(307.40)
<i>Depreciation of fixed assets</i>							
			0.00		0.00		0.00
<i>Other (expenditure) / income</i>							
	Trophy Engraving	0.00		0.00		0.00	
	National CTC (membership contribution)	0.00		336.33		336.33	
	Total other (expenditure) / income		0.00		336.33		336.33
D	Total running costs		(94.81)		(118.67)		28.93
E	Net surplus / (deficit) before donations, etc		361.52		(217.67)		1,386.93
Subscriptions and donations to other bodies							
	YHA Group Membership	0.00		(25.50)		(25.50)	
	Cyclists Defence Fund	(200.00)		(200.00)		0.00	
	Air Ambulance	(235.00)		0.00		(200.00)	
	Macmillan Cancer Support	0.00		0.00		(300.00)	
	Inclusive Cycling	(100.00)		0.00		(300.00)	
	Other donations (not yet determined)			(200.00)		0.00	
F	Total Subscriptions and donations paid out		(535.00)		(425.50)		(825.50)
G	NET SURPLUS / (DEFICIT) FOR PERIOD		(173.48)		(643.17)		561.43
NOTE: The above figures take into account the best assessment of sums due to and from Reading CTC as at the above date, even though the amounts may not have been actually received or paid out at that date. Details of these assessments are shown at the foot of the Balance Sheet.							

Qty	Desc	Per garment		Total price payable Impsport	Per garment (NET payable by each cyclist)				Total figures RCTC cont'n 33.00%	RCTC costs recovered from cyclists
		Base price	VAT		Total	RCTC costs	Gross cost	RCTC cont'n 33.00%		
		£	£	£	£	£	£	£	£	
8	s/sleeve top	38.50	7.70	46.20	2.30	48.50	(16.01)	32.50	128.04	18.40
4	l/sleeve rain jacket	67.00	13.40	80.40	2.30	82.70	(27.29)	55.41	109.16	9.20
13	Trng jacket	46.00	9.20	55.20	2.30	57.50	(18.98)	38.53	246.68	29.90
25	Totals								483.88	57.50
RCTC costs (estimates):										
	Artwork			48.00		48.00				
	Per Impsport Sales Order 2606			1,456.80						
	Postage, etc			10.00		10.00				
	Estimated total payable to Impsport			1,466.80		58.00				

Runs List: JH reported that Al Neal had resigned his post due to work pressure. The committee agreed that Al had served the club well over a period of over eight years as Off-Road coordinator and then Runs Secretary. JH had already paid tribute to Al's work in the last edition of eMag.

A detailed discussion was had about the future of the Runs List. It was agreed that:

- The runs list would be on the web site only.
- Nominated people would have access rights to enter ride details.
- We will maintain the 3 month release
- Adverts to be placed into local sites where runs list were distributed
- Advert into Reading Cycle campaign newsletter
- JH to speak to Adrian Lawson as Chairman of Reading Cycle Campaign. ***PMN: JH has spoken with Adrian Lawson, who understands our decision. JH has also exchanged emails with Tobias Gibbons, who coordinated the Campaign's newsletter. He has asked if we could provide him with an electronic copy of our runs list for him to insert into their newsletter. ACTION: John Singleton.***
- John Singleton to prepare new web entry of data and train up Runs coordinators.
- John Singleton to also take "non-ride" information and put onto a special page.
- Rides to be selected by ride type
- JH to prepare and circulate adverts.
- JH to speak with Paul Denley ref card design.
- The deadline for the Runs list is 14th February.

On Road:

ML has 6 rides covered for the next Runs List. He is looking for more rides.

Off Road:

- Dartmoor - we could see further than last year (>1m) and the mud was deeper.
- Christmas party – all "blinged-up" we descended on the Moderation and then River Spice for our annual awards and party.
- We had ten off-roaders riding last Wednesday (in the midst of the bad weather) and clambered over about 20 trees in our circumnavigation of Reading

Events: SH stated that the following events are planned:

- Dinton 100, 2 May 2012 (Pat Lomas)
- Alan Furley Memorial 8 Sept 2012 (Alan Adams)
- HHH, 29 Sept 2012 (Brian Perry/Ian Doyle)
- Upper Thames, 3 Nov (Phil Dyson)

Welfare: Nothing report

Rights: Nothing report

Publicity: Nothing report

Website: Discussion about Google Group. Consensus is to keep it open to public.

AOB

- CTC Charity Commission rejection. The subject of the various emails circulating about the CTC application to The Charity Commission for charity status being rejected was discussed. It was agreed that JL to issue a synopsis of the situation and JH to publish in eMag.

Next meeting: Monday 20th February at 7.30pm at 28 Hilltop Road, Earley.