

**Minutes of Reading CTC Committee Meeting held on Tuesday 19<sup>th</sup> March 2013**  
**Meeting held at the home of John Hammond**

**Welcome:** JH welcomed all.

**Present:** John Hammond, Sean Hayden, Simon Bird, Mike Hardiman, John Lomas, Mike Lingham & Nick Clark,

**Appointment of chairman:** It was agreed that John Lomas should chair the meeting.

**Apologies:** John Singleton, Ian Doyle, Karen Robertson

**Minutes of last meeting:** Minutes were accepted.

**Matters Arising:** None

**Secretary's Report:**

- JH raised the question of whether we should send someone to the CTC AGM. This was discussed, but no one was minded to go.

**Membership Report:**

JH reported that he had received a membership update from National office on 7<sup>th</sup> March 2013. The membership now stood at **902** members. New memberships by month over the past 3 years have been:

<b><u>New Members</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>
Jan	5	8	12
Feb	8	9	6
Mar	6	11	5
Apr	15	6	0
May	4	12	0
Jun	5	10	0
Jul	10	16	0
Aug	15	8	0
Sep	8	8	0
Oct	12	11	0
Nov	8	5	0
Dec	4	4	0
<b>Total</b>	<b>100</b>	<b>108</b>	<b>23</b>

708 people are now on the eMag list.

The membership is steady at around 900, with about a 10% churn annually. With about 15% regularly riding.

SH stated that it was important to keep an accurate log of actual riders to understand how many are active.

**Finance Report:**

Figures to 28<sup>th</sup> February 2013.

### Financial position

The impact of contributing a total of £79 from balances, as agreed at the January Committee, to be added to the sums raised from Audax and donated to charities (CDF and Air Ambulance) has been to increase the deficit for the year to date to £90. This reduces balances to £1,626.

### Financial forecast for 2012/13

It is still expected to end the financial year in approximately a break-even situation after allowing for the membership contribution from National Office of more than £300.

### Detailed comments

An analysis of donations made, showing how the figures in the current year's accounts have been compiled, is shown below:

Source of funds for donations	Donations to be made		
	CDF	Air Amb	Total
	£	£	£
<b>2011/12 ACCOUNTS</b>			
Dinton 100 Audax 2012		47.85	47.85
Furley Audaxs 2012	99.02		99.02
SOOT 2012 (Forecast)		50.00	50.00
Henley Hilly Hundred (Audax) 2012 (Forecast)		50.00	50.00
<b>Held for payment to charities (charged to 2011/12 Accounts)</b>	<b>99.02</b>	<b>147.85</b>	<b>246.87</b>
<b>2012/13 ACCOUNTS</b>			
SOOT 2012 (Balance to actual)		80.00	80.00
Henley Hilly Hundred (Audax) 2012 (Balance to actual)		13.68	13.68
Upper Thames Audax 2012 (forecast)		80.00	80.00
Contribution from RCTC balances	50.98	28.47	79.45
<b>Held for payment to charities (charged to 2012/13 Accounts)</b>	<b>50.98</b>	<b>202.15</b>	<b>253.13</b>
<b>Total donations paid out January 2013</b>	<b>150.00</b>	<b>350.00</b>	<b>500.00</b>

Mike Hardiman

Treasurer RCTC

12<sup>th</sup> March 2013





### Runs List;

New runs list is out and covers March – May. Next one is due out in mid May.

Question regarding origination of “Birthday Rides”. **ACTION: JH to explain in eMag.**

Dates discussed for:

- Bike week is 15<sup>th</sup>-23<sup>rd</sup> June. Need to set rides on one weekend to end in Reading.
- BBQ: 7<sup>th</sup> July. **ACTION: JH check out Wellington Park**
- Presidents Picnic ride: 11<sup>th</sup> August. **ACTION: JL to confirm date is OK.**

Ride numbers to be sent into NC by ride leaders, **ACTION: JH add to eMag.**

### Road rides:

ML had nothing to report, apart from having a slight problem when a leader was unable to lead. If you are unable to lead a ride, you should try and find another leader to replace you. **ACTION: JH add to eMag.**

**ACTION: eMag. Changes to ride starts/finishes to be put on web site.**

### Off-Road rides: (Submitted post meeting)

ID reported that the Off Road Group had a pleasant and unusually comfortable stay at the Luttrell's Arms hotel (yes hotel) in Dunster in late February. Sel led us on two excellent rides onto Exmoor and the Brendon Hills. It was the first time in about 10 months it was dry. Mainly because the mud was all frozen. Anyhow an excellent weekend.

We are looking forward to Ian's weekend to Little Langdale at Easter which is in the heart of the Lake District.

### Events:

- Kennet valley Audax went well. Many thanks to Mick Simmons for organising and his band of helpers. Around 200 riders entered and around £1100 was raised for Macmillan.
- The White Horses ride was enjoyed by all with 13 people riding. Thanks to Simon Bird for organising.

- **April –**

- Friday night, 12<sup>th</sup> April. Reading to Brighton Friday night ride starting at midnight from the Fountain, Caversham.
- Sunday, 21<sup>st</sup> April, CTC Birthday ride/Annual awards. Destination will be the New Inn, Kidmore End.

- **May -**

- Wednesday, 8th May. Dinton 100 Audax. MH has created a draft web site for the event but need to find a site to host it for free. **ACTION: MH speak with JS.**
- Saturday, 11<sup>th</sup> May. Train/car assist day ride round Oxfordshire and Northamptonshire starting from Banbury train station.
- Under canvas/B&B tour of Wiltshire. Nick Clark will have more information.

- **June -**

- Saturday, 8<sup>th</sup> June. Alan Furley Ride. Starts and ends at Beach Hill.
- Sunday, 9<sup>th</sup> June, Ride round London. Train assist.
- Thursday night, 20<sup>th</sup> June, ride to Stonehenge, Leaving from Hungerford at midnight.
- Weekend, 27th-30th June , 3-night Tour of Essex & Suffolk, Stour Valley Bunkhouse near Manningtree.
- 29<sup>th</sup>- 31<sup>st</sup> June, Dieppe Raid weekend. (Mike Hardimann)
- 15th-23rd June, Reading CTC participation in Bike week. Need to confirm plans for this.
- Sunday, 7<sup>th</sup> BBQ ride, venue TBA

- Weekend, 12<sup>th</sup> - 15<sup>th</sup> July. Suffolk/Essex Ride.
- Sunday, 11<sup>th</sup> August President's Picnic Ride
- Friday night, 20<sup>th</sup> September, Lymington Night Ride. Start at midnight from The Fountain Caversham.
- Saturday, 28<sup>th</sup> September, Henley Hilly Hundred, starting at Kidmore Village Hall.
- Sunday, 20<sup>th</sup> October, AGM. JH to arrange Hall.
- Saturday, 2<sup>nd</sup> November, Upper Thames Audax.
- Velodrome session TBA

### Welfare

- Nothing to report

### Rights & Ways:

- Nothing report

### Publicity:

Karen reported:

#### i) Bike Week:

In terms of Reading CTC involvement this could include:

- Putting on a number of additional shorter / moderate rides – including “ladies only” at different times of the day/ week (I have at least 4 female volunteers to lead)
- Marketing of all our “usual” rides and website on the Bike week PR
- Have all our rides to finish in Palmer Park (at the Velo) or Christchurch meadow on one of the Sunday's of bike week (he has funding for catering etc.!).

From the meeting, very little progress has yet been made by Javed on specific activities / locations for bike week events and disappointingly very few people attended the meeting!

Therefore Javed is not going to attend our Committee meeting next week (I thought he might feel a bit on the spot!). He took away a number of actions and should have some progress from the ideas to put forward by early/mid April - perhaps we could have the next committee meeting sooner rather than later if want to get actively involved in this?

The main question I would ask you to consider at next week's meeting is could we arrange for all our rides to convene at ChristChurch meadow / the Velodrome on one of the two Sundays i.e. 17<sup>th</sup> or 24<sup>th</sup> June. **Happy to do this once details are confirmed**

The carrot is that free refreshments (BBQ / Picnic lunch, etc.) and drinks will be given to all cyclists that day. Food will be provided by external caterers and funded by the Bike Week grant (unfortunately doesn't stretch to champagne but possibly ice-cream!)

It is expected this will help attract more people to the event and ideally participate in a ride! Only those on a bike will get the free lunch!

Hopefully this will mean more of our CTC riders will attend too - we can always bring our own beers, etc!

There should be other things going on in whichever venue this is held - including hourly local rides around one of the Reading cycle routes – i.e. adjacent to whichever park it

leaves from, and fun rides in the velodrome if we have that. However Javed will provide the ride leaders for these.

I have asked Javed to confirm asap which date/ location (he's awaiting agreement from the Council Parks office / velodrome) but I am not sure of the cut off for the summer rides programme?

***ACTION: Committee agreed for this to be discussed in more detail at the next meeting, but for Karen to continue to keep the committee informed as to what the definite proposals were as they were agreed and what support she would like form RCTC.***

#### **Web site:**

Since the last meeting the site has been hacked again. It's been restored from a somewhat old backup.

JS has now introduced some more security measures, and a daily backup of the site content. The question of log-in permissions was discussed. JS has not re-enabled the 'leader' login as a security measure. Currently events, runs and off-road logins are enabled. What do we want to do about leader access? JS would rather not have a "one user for everyone" account. This was agreed. It was agreed we restrict update access to a small group of just the committee and runs organisers.. Each log in to be individualised. Passwords to be changed periodically. **ACTION: JS to set up**

MH has created an email for the Dinton Audax. **ACTION: Mike to speak with JS to get loaded into our site.**

#### **AOB:**

- Awards: When considering the submissions and nominations received by JH the committee confirmed that the awards for 2102 should be as follows:
  - - o Morris Shield:
      - **Chris Rutter 9088 miles**
      - Ian Moore 7095 miles
      - Ian Humphrey 5600 miles
      - John Lomas 5007 miles
      - Mick Simmons 4641 Miles
    - o Leader of the Year:  
Simon Bird for his enthusiastic leadership of rides, organisational skills and attention to detail. For bringing new ideas and creative rides within the group. This is evidenced by the burgeoning number and variety of events that have been run in the last year and those that are planned for the coming year. The current events schedule for this year also bears out not only the work he has put in."
    - o Services to the club  
Nick Clark for his quiet enthusiasm and participation in everything cycling. For his dogged persistence in reviving the Wednesday evening rides. For always being willing to lead rides when there is a lack of

volunteers and for providing such a variety of rides from Leisurely to brisk!

Congratulations to all. The awards will be presented at The Birthday Ride stop on Sunday 21<sup>st</sup> April.

- eMag:
  - o Awards.
  - o Request for Ride Leaders.
  - o Action ride leaders list confirmation. JH to get a registered list to NC
- Committee roles next year.

With JH stepping down as Secretary at the end of the current year the committee discussed a replacement. Sean Hayden offered to stand and this was welcomed by all present.

JH confirmed that he would be happy to stay on the committee as Membership Secretary and this would provide some continuity and provide a smooth handover....

JH also confirmed that he wished to migrate responsibility for eMag across to the Publicity Secretary during the current year. **ACTION: JH work with KR on this.**
- **Date of next meeting: Monday 13<sup>th</sup> May 2013 at the home of JH.**