

**READING CTC,  
MINUTES OF THE ANNUAL GENERAL MEETING  
HELD AT DUNSDEN VILLAGE HALL on 14<sup>th</sup> OCTOBER 2012**

**Members Present:**

John Hammond, Mike Hardiman, John Lomas, Pat Lomas, Lesley Adams, Alan Adams, James Bogden, Matthew Wallace, Peter Nightingale, Terry Davis, Alan Stuart, David Betts, Greg Danniels, Ryan Rampton, David Griffiths, Dorothy Davenhill, Mike Lingham, Stephen Muir, David Roberts, Joe Edwards, Richard Pearson, Karen Blofield, Sharon Byers, Jenny Forkes, Don Stead, Ian Doyle, Nick Clark, Ian Moore, Gerry Le Marguand, John Singleton, Carol Sunderland, Simon Bird, Paul Roberts, Al Neal, Sel Dixon, Karen Robertson. (Total 36)

**Apologies:**

David Donaldson, Sean Hayden, Mick Simmons, Sue Simmons, Geoff Lovelace, Carole Richards, Clive Gordon, Nora Gordon, Peter Dobson, Michael Malin, Martin Soanes, Brian Morris, Marijke Morris, Steve Albon & Steve Holmes (Total 15)

**1. Welcome.**

The Secretary opened the meeting by welcoming members present.

**2. Chairman for the meeting.**

John Hammond nominated Hon President to chair the meeting. Mike Hardiman seconded. This was accepted by the meeting.

**3. Minutes of 2011 AGM**

The minutes of the 2011 AGM were accepted. Proposed by Richard Pearson and seconded by Simon Bird. This was accepted by the meeting.

**4. Matters Arising**

There were no matters arising.

**5. Annual reports for 2010/2011**

**a. Secretary's report**

John Hammond summarised his written report by stating that the club had had another good year.

**b. Treasurer's report**

Mike Hardiman summarised his written report by stating that the club is in good shape financially. However, the club balance has decreased over the year due to:

- The agreement of the last AGM to subsidise Reading CTC jerseys.
- Money from Events being issued to charities as requested by the various Event leader as agreed by the last AGM.

A question was asked about why the Kennet valley Audax was not run under the auspices of the club. The reason for this is that non-one had come forward from the club to run it and it was therefore run as a pure Audax event by Mick Simmonds.

Savings of £140 had been made in the part-year by no longer having to print the Rides List. It is expected to be £200 for the full year.

A question was asked about the availability of Reading CTC shirts. John Hammond confirmed that shirts were available at any time from the supplier web site, but they would not be subsidised.

**c. Membership Secretary's report**

John Hammond summarised his written report by stating that the membership was now at 891 members and that membership is stable at +/- 10 members over the last 3 years. eMag is now sent to 683 email contacts of whom over 650 are CTC members.

John thanked Al Neal for his contribution to the committee over several years, he, having had to step down during the year because of work commitments.

John also thanked Alan Fryett, who has been a loyal club member for many years, but is moving out of the area.

**d. Rides Secretary's report**

Nick Clark summarised his written report. He specifically referred to:

- Putting the Runs list on-line. This makes easier to provide updates and changes. The cost saving is also a positive by-product.
- New rides have been added to the runs list: Saturday morning and rides to the coast.
- There is a need for ride leaders for Leisurely rides.
- Encouraged leaders to input their ride numbers, or let him or John Singleton know and they will update.
- A request was made from the floor about the need for more ride leaders. That the requirements and benefits of ride leadership be publicised on the club web site. Secretary responded that there is a "ride leader pack" on the club web site that gives full details. *PMN. The web site has been updated to make this pack more prominent.*
- It was requested that a note be put in eMag stating where to find the Ride Leaders pack. *ACTION: Secretary*
- A question was asked about the creation of a book of rides for new ride leaders. Discussion was had about using GPS systems to track rides and save these on the club web site, or use Google Maps to create a library. *ACTION: Secretary & web master.*

- A question was asked about Ride Leader courses a couple of times a year. It was stated that the best training for a ride leader was for them to work alongside an existing ride leader, to show them what is required, whilst they gain confidence.
- It was stated that the main point of the ride leader is to:
  - o Pick a destination
  - o Work out a route
  - o Ensure that any non-CTC member or affiliate member signs the Insurance waiver form that is in the ride leader pack.
  - o Ensure that the number of riders is known.
  - o Conduct a safe ride.
- It was agreed to put a list of ride destinations to be put on the web site. *ACTION Rides Leader*

**e. On-Road Secretary's report**

Mike Lingham summarised his written report by stating:

- Good rides to BBQ, Birthday ride, President's picnic
- Ride leaders need to get insurance waiver form signed for guest riders.
- New Ride Leaders are always welcomed.

**f. Off-Road Secretary's report**

Ian Doyle summarised his written report. Another very active year of off-road riding.

**g. Events Secretary report**

John Lomas read out Sean Hayden's written report.

**h. Welfare Secretary's report**

John Lomas read out Sean Hayden's written report.

**i. Right's Secretary's report**

There was no Right's report

**j. Publicity Secretary's report**

Richard Pearson summarised his written report.

**k. Webmaster's report**

John Singleton summarised his written report by stating that the main event of the year was the revised on-line rides list.

A request from the floor was made to put news, pictures and videos on the web site.

*ACTION: Committee to investigate this.*

Stephen Muir proposed and David Griffiths seconded the acceptance of the reports. This was accepted by the meeting.

## **6. Election of Officers**

John Lomas confirmed that the following officers were willing to continue:

- Hon Secretary – John Hammond
- Hon. Treasurer – Mike Hardiman
- Rides Secretary – Nick Clark
- On Road Secretary – Mike Lingham
- Off-Road Secretary – Ian Doyle
- Membership Secretary – John Hammond
- Welfare Secretary – Sean Hayden
- Webmaster – John Singleton

Stephen Muir proposed and Richard Pearson seconded that the above officers be confirmed for another year. This was accepted by the meeting.

John Lomas then stated that:

- Simon Bird was willing to stand as Events Secretary. Proposed by Sean Hayden and seconded by Nick Clark. This was voted and accepted by the meeting.
- Karen Robertson had offered to stand as Publicity Secretary. Proposed by John Hammond and seconded by Sean Hayden. This was voted and accepted by the meeting.
- Richard Pearson has offered to stand as Rights Secretary. This was proposed by John Hammond and seconded by Stephen Muir. This was voted on and accepted by the meeting.

## **7. Consideration of Motions.**

**Motion 1.** *That Reading CTC will seek to capitalise on the rapidly growing popularity of the bicycle as a means of transport by promoting its offer of welcoming newcomers to the benefits of commuter cycling and organised leisure cycling.*

*Reading CTC will achieve this by promoting an open invitation day in a park, say between 10.30 & 14.30 hours to meet and greet possible new members and to offer advice on cycle kit, cycle maintenance, day rides and tours plus safe cycling etc.*

*This will involve confident regular CTC riders using display material. Arrangements will be made to promote the occasion through local newspapers and TV programmes and the handing out of flyers in shopping areas.*

*Consideration will be given to including commercial partners such as a Cycle Shop and Cycle Repairers.*

**Proposed by Brian Morris. Seconded by John Hammond**

*After discussion on the floor it was agreed to remit this to committee for the new Publicity Secretary*

## **8. Election of Hon. Auditor.**

Mike Hardiman reported to the meeting that Sue White has offered to audit the Reading CTC finances again. Hardiman proposed, John Hammond seconded and the meeting voted in favour. The meeting thanked Sue for her willingness to assist in this matter for another year.

**9. Any other business**

- i) The first meeting of the new committee will be held on Monday 5<sup>th</sup> November 2011.
- ii) It was confirmed that the Christmas lunch ride would take place on a date to be confirmed. The lunch venue to be confirmed. Date to be confirmed
- iii) Alan Adams asked about re-introducing the "Mulled Wine & mince pie rides in December. *It was agreed that this would be looked at by the committee.*

**10. Date of next AGM**

Proposed as Sunday 20<sup>th</sup> October 2013

Meeting finished at 3.11pm