

Minutes of Reading CTC Committee Meeting

Held on Tuesday 26th Jan 2016 7.45pm at Ridgeway Caversham

Present:

Sean Hayden, John Lomas, Mike Hardiman, Simon Bird, Greg Daniels, Ian Doyle, Al Neal and Jeanette Jean.

01. Appoint chair of meeting :

John Lomas proposed by Simon Bird and seconded by Greg Daniels.

02. Apologies received :

Karen Robertson.

03. Approve minutes of last Committee 22nd Sept 2015

Last draft issued by email for review 14/10/15 version 0-1 agreed at meeting to be saved as version 1.0 pdf for web site.

Approval proposed by Mike Hardiman and seconded by Simon Bird.

04. Matters Arising from last committee meeting (Not covered in AOB) :

No matters arising from actions in minutes

05. Club Secretary Report :

Sean Hayden had nothing to report beyond routine enquiries and correspondence and completed actions assigned at last meeting. These were : Minuting AGM and completed CTC HQ returns. Outstanding action to compile an E-Mag for distribution to our wider membership.

06. Finance Sec Report:

Club secretary thanked Mike for providing a concise report and updated accounts in advance of the meeting making it easy to paste as appendix 1 below.

In summary: In summary: 2015 accounts were signed off by our auditor Sue White. The committee agreed unanimously to utilise £185.55 from balances, representing the majority of last year's surplus, in order to increase the amounts to be donated to charities. When added to amounts already held in reserve from events last year this would make the following totals: CDF £100.00 and the Air Ambulance £200.00.

07. Rides Secretary Report

Our new Ride Secretary reported a good handover from Nick Clark and has coordinated her first quarterly programme. The ride coordinators are busy working on the Spring Quarter and a draft list is being input to the web site. Jeanette has continued providing a formatted list to the Reading Cycle Campaign for their newsletter.

08. Roadies report:

No issue to report and busy gathering ride offers for the Spring Runs list.

09. Off-Roadies Report:

Becky and Phil lead 15 on a weekend tour of the Mendips and 22 riders celebrated new year on Exmoor. The Off road fancy dress Christmas party maintained the usual high camp standards with plenty of glamorous pictures circulating on social media.

10. Event Secretary Report:

The Henley Hilly One Hundred Audax attracted 66 riders in September. 35 attended the Christmas Dinner to the New Inn at Kidmore End. 11 riders cycled to Brighton YHA for the weekend back in November. Looking ahead 6 joining Sean Hayden in Majorca in March and another 6 joining Lesley and Alan Adams cycle camping in Brittany in June. 16 riders have signed up for a weekend ride to Paris with Simon Bird and a waiting list started as numbers are capped.

Mick Simmonds is running the popular early season Kennet Valley Audax in February and online entries looking good so far. Expected to exceed 100 and expected to be a great charitable fund raiser as usual.

11. Welfare Issues :

None reported.

12. Publicity and RCC Liason :

No adverse feedback on new red kite logo on website so agreed to keep and check again at 2016 AGM. No E-Mag published since last meeting but Simon offered to start gathering editorial.

13. Webmasters Report

Reported no issues with new web site platform and Google Group. A good service from "Mythic Beast" hosting our website. Will publish latest approved minutes to be supplied by secretary in PDF form. Final 2014 AGM minutes and draft 2015 AGM Minutes will also be published.

14. New Ride leader nominations:

The following new leaders were not in the Annual Return list received from HQ and will be re-submitted : James Blagden, Ralph Marlowe, Phil Rassel, and Crispin Keable. Rachel Edwards, Lisa Bevan and Sudjan Vora also added to the list. Simon Bird ran another ride leader workshop and some members attended a workshop at the University run by Greg Woodford.

Ride leaders proposed by Sean Hayden and seconded by Jeanette Jean.

Action : Sean Hayden to register with National CTC HQ. Emailed updated form to Julie Rand at CTC 30/1/16.

14. Any other business including matters raised at the AGM

No AGM matters raised and it was noted that the Club secretary's suggestion of the free marquee at the Flowing Spring pub was not an acceptable venue for October 2016.

Action: Secretary to book 2016 AGM venue on an Oct Sunday before clocks go back.

Simon Bird to get in touch with Mick Simmonds to assist a review of our Google Cafe map.

15. Date of next meeting:

Agreed 24th May 2016 venue to be confirmed.

Meeting closed at 21:00

APPENDIX 1 Finance Report for Committee meeting 26th Jan 2016

Overview

The three and a half months to 17th January show a surplus of £23. This is due to a donation of £13 from the Henley Hilly Hundred, preferably to subsidise a social event by way of thanks to helpers at the event, and £10 surplus from donations for food at the AGM. Balances held amount to £2,219 after settlement of debtors and creditors.

Matters of interest.

Donations to be made to Charities

Amounts held for donating to Charities at the end of the last financial year are shown in the table below. It is recommended that part of the accumulated balances be used to increase each donation such that we donate £100 to the CDF and £200 to the Air Ambulance. This would reduce balances by a total of £185.55, as shown in the table below.

Source of funds for donations	CDF £	Air Amb £	Total £
Amounts held, from 2014/15, pending payment			
Dinton Audax		68.45	68.45
Christmas 2014 DVD raffle		23.00	23.00
Christmas 2014 DVD raffle	23.00		23.00
Total of amounts held pending payment	23.00	91.45	114.45
Suggested addition from balances	77.00	108.55	185.55
Total donation to be paid	100.00	200.00	300.00

The Committee is asked to consider approving these payments.

Audit of 2014/15 Accounts

Sue White, our Auditor has signed-off the Accounts for 2014/15 which were submitted to National Office well within the time frame requested by them. Sue has kindly agreed to audit the current year's accounts.

Forecast year-end position:

It is anticipated that, after using £185.55 from balances to increase charitable donations, as above, we should approximately break-even at the financial year end.

