

READING CTC
APPROVED MINUTES OF ANNUAL GENERAL MEETING
HELD AT DUNSDEN VILLAGE HALL SUN 18TH OCTOBER 2015

Members Present

34 members recorded in the clubs AGM register available on request from club secretary

1. Note of apologies of those unable to attend

9 apologies received recorded in the clubs AGM register available on request from club secretary

2. Election of a Chairman for the meeting

Meeting unanimously elected honoree president of the Club, Richard Underwood to chair. Proposed by Sean Hayden and seconded by Joe Edwards.

3. Approval of the minutes of 2014 AGM.

Meeting unanimously approved minutes of last AGM. No matters arising discussed. Proposed by Steve Alban and Seconded by Peter Nightingale. They will now be published on the web site.

4. Secretary and Membership Secretary Report

Nothing beyond routine administration to report but read out a few membership statistics to entertain. Brief report included in appendix 6 below. Requested our Publicity Officer read out her report at this stage as it provided a good summary of the years news.

5. Treasurer Report

Printed copies of the report including the final accounts provided to the meeting and approved unanimously. John Lomas proposed the meeting accept the accounts and appoint Sue White to audit again next year, Ian Doyle seconded and the meeting voted unanimously in favour. Refer to Appendix 1 of these minutes for detail. The Secretary recorded his appreciation to Mike Hardiman our Treasurer for his efforts as custodian of our funds for another year.

6. Off-Road Rides Report

Read out to the meeting and included as Appendix 7 to these minutes by Ian Doyle.

7. On-Road Rides Report

Read out to the meeting and included as Appendix 4 by John Lomas.

8. Rides Secretary

The Rides Secretary statistical report was summarised in presentation as circulated to the meeting in print included as Appendix 8 of these minutes. The meeting recorded its thanks to Nick Clark who is unable to stand for election next year having recently moved away from Reading.

9. Events Secretary Report

Read out to the meeting and included as Appendix 3 to these minutes. Another busy calendar of events in 2015 presented by Simon Bird.

10. Publicity Officer Report

Read out to the meeting and included as Appendix 2 to these minutes by Karen Robertson.

11. Webmasters Report

Read out to the meeting and included as Appendix 5 to these minutes by Al Neal.
Joe Edwards requested additional comment space for the rides but presentational constraints require we make better use of the field space we have.

12. Election of officers of the club.

Steve Albon proposed all incumbents and nominees be elected and this was seconded by Joe Edwards and the meeting agreed unanimously. All those listed below were therefore elected.

Incumbents standing unopposed for re-election are:

Secretary – Sean Hayden
Treasurer – Mike Hardiman
On-Road Ride Representative - John Lomas
Off-Road Ride Representative – Ian Doyle
Events Secretary – Simon Bird
Publicity Officer – Karen Robertson
Webmaster – Al Neal

Standing for election unopposed:

Runs Secretary – Jeanette Jean
Nominated by Karen Robertson and seconded by Leslie Adams

Welfare Officer – Greg Daniels
Nominated by Karen Robertson and seconded by Leslie Adams

13. Agree date for next year's AGM

It was proposed at the meeting that we always meet on a Sunday in advance of the clocks going back an hour to GMT. Proposed by Mike Lignham and seconded by Jenny Forkes.
Secretary to book next year's meeting in line with this decision.

14. Any other formal Business accepted by the chair

None raised and questions invited from the floor for officers of the club. No actions minuted.

Adrian Lawson was invited to speak by the committee on behalf of Reading Cycle Campaign. He responded to questions from the floor.

Javed Saddique was invited to update the AGM on current CTC National Office initiatives including those in Reading financed by the council's Local Sustainable Transport Fund.

Sean Hayden read out a note from Robert Dimmock promoting sustainable cycling initiatives in Reading's twin town of Dusseldorf linked to its application for hosting the Grand Depart of the 2017 Tour de France.

Appendix 1 Reading CTC – Annual Financial Report for 2014/15

Overview

In the year ended 30th September 2015 the Group made a net operational surplus of £496 (see Ref E of the Income & Expenditure statement) after meeting routine running costs, but before paying subscriptions and making charitable donations of £253 (Ref F). This gave a net surplus for the year of £243 (Ref G).

After settlement of creditors and debtors the Group's balances will amount to £2,195 (see Balance Sheet).

Key points of interest

The accounts require formal adoption by the AGM and will be subject to audit before submission to CTC HQ.

The Group again received £336 from National CTC as a result of the distribution of Membership Contributions and this figure should remain in force for next year, although it may subsequently reduce as a result of the planned review by National Office.

It will be noted that the Membership Contribution is adequate to fund normal running expenses. This means that any surplus from cycling and social events is available for donating to cycling related charitable causes or retention for RCTC purposes. The new Committee will, therefore, be in a position to consider utilising this year's surplus in accordance with the above.

For the interest of members the donations made, or planned to be made, are from the following sources:

Source of funds for donations	Donations made, and to be made			
	CDF	Air Amb	Reading Cycle Campaign	Total
2014/15 ACCOUNTS	£	£		£
Amounts already donated				
Rounding up from RCTC balances (added to surplus from Dinton and SOOT cycling events)		38.26		38.26
Paid from RCTC balances			100.00	100.00
Total of amounts already donated	0.00	38.26	100.00	138.26
Amounts held pending payment				
Part surplus from Christmas raffle	23.00			23.00
Part surplus from Christmas raffle		23.00		23.00
Surplus from Dinton Audax		68.45		68.45
Total of amounts held pending payment	23.00	91.45	0.00	114.45
Total donations paid, and held pending payment, per 2014/15 Accounts	23.00	129.71	100.00	252.71

Income and Expenditure Statement

PERIOD:	1 October 2014	to	30 September 2015
<i>Income and surpluses are shown as positive figures; Expenditure and deficits are shown as (negatives).</i>			
		Column 1	Column 2
		Full year	Full year
		2014/15	2013/14
Ref	Income and Expenditure headings	£	£
A	Net interest received	1.41	1.16
B	Donations received	53.50	40.00
	Net surplus / (deficit) from Events		
	Cycling events		
	Upper Thames 200k Audax	0.00	0.00
	Kennet Valley 100k/200k Audax	0.00	0.00
	Dinton 100k Audax	68.45	95.30
	Rural South 300k Audax	0.00	0.00
	Alan Furley Memorial 100k/150/200k Audax	0.00	0.00
	Henley Hilly Audax	0.00	42.44
	SOOT off-road event	0.00	24.00
	Total of cycling events	68.45	161.74
	Social events		
	Summer BBQ	166.97	105.21
	Mince pies & mulled wine	0.00	(10.00)
	Total of social events	166.97	95.21
	Other events / items		
	Cycle Jumble	0.00	0.00
	Reading CTC cycling tops	0.00	0.00
	Total of other events / items	0.00	0.00
C	Total surplus / (deficit) on events	235.42	256.95
	Running costs		
	<i>Routine operating costs</i>		
	Website	(36.00)	(36.00)
	Bank charges	0.00	(25.00)
	Cycling promotion	0.00	(37.99)
	AGM	(63.39)	(51.00)
	Total operating costs	(99.39)	(149.99)
	<i>Depreciation of fixed assets</i>	0.00	0.00
	<i>Other expenditure / income</i>		
	Trophy Engraving	(30.65)	(24.75)
	National CTC (membership contribution)	336.33	361.33
	Total other expenditure / income	305.68	336.58
D	Total running costs	206.29	186.59
E	Net surplus / (deficit) before donations, etc	496.62	484.70
	Subscriptions and donations to other bodies		
	YHA Group Membership	0.00	(40.00)
	Cyclists Defence Fund	(23.00)	(42.60)
	Air Ambulance	(129.71)	(277.74)
	Reading Cycle Campaign	(100.00)	(100.00)
	Other donations (not yet determined)	0.00	0.00
F	Total Subscriptions and donations paid out	(252.71)	(460.34)
G	NET SURPLUS / (DEFICIT) FOR PERIOD	243.91	24.36
NOTE:	The above figures take into account the best assessment of sums due to and from Reading CTC as at the above date, even though the amounts may not have been actually received or paid out at that date. Details of these assessments are shown at the foot of the Balance Sheet.		

Balance Sheet

[illegible]

Appendix 2 Publicity Update for AGM 2015

Reading CTC has gone from strength to strength this year with what has felt like more rides and rider miles than ever.

Despite the wettest summer on record we've run numerous day & evening rides, camping trips and overnight events as well as tours to Italy and France those preferring warmer cycling!!

We've had quite a number of new members becoming regular riders and welcome all new joiners to their first AGM.

Reading CTC also hit the press back in March when a massive 200+ riders came along to Mick Simmonds very successful 100 and 200km Kennet Valley Audax on what was one of the warmest days of the year (22°C!). Since then it's been very mixed conditions for the other local Audax events – with torrential rain during Dinton Pastures, heatwave for Alan Furley and near frost for start of Henley Hilly in mid-September.

Many thanks to all those involved in the organisation of these events and all those taking part helping support local charities.

Marketing Update

- **Website** - has been overhauled this year making more “new” user friendly and aiming to get more search engine hits. Any suggestions or feedback on this or the logo welcome
- **Google Groups** – more use is being made of these for posting ride reports, ride updates, socials etc. so if you would like to opt into these please send email to the link on website
- **Facebook** – please “friend” us – and Tag “Reading CTC” in any good club photos or post updates for sharing (friends of friends of friends will start to hear about us....)
- **Cycle Events / Festivals etc.** – excellent turnout at East Reading (Palmer Park) and Big Town Meal in conjunction with RCC and the Bike Kitchen
- **Press and other PR** – charity events particularly good for this
- New Business cards and A5 Flyers
- Branded Tops, T-shirts/ High Vis vests (level of interest?)
- Banners / posters – *do we need more /updated ones for events?*

Liaison with other local groups

- Reading Cycle Campaign – closer working this year has enabled participation at several events and links into another target audience through their membership
- Reading Bicycle Kitchen – if you've not yet been along to the site at Jackson's Corner please do – very supportive of Reading CTC (inc Flyers / shared rides etc.)
- Sustrans – working with some of their volunteers/ members and encouraging PR for CTC
- Reading Cycle Club – should we forge closer working, some shared rides?

What do you want Reading CTC to focus its efforts on for the year ahead?

How do we attract more riders and encourage greater diversity?

Other ideas for what we could do (with the resources and volunteers available) to encourage more newcomers along? E.g. Regular programme of Saturday am / pm rides?

Ladies only and / or Family rides (or link more closely with the Breeze / Belles network)?

Specific Reading CTC charity ride?

Central CTC – Cycle Development with RBC (Javed Saddique to update on activities and progress.)

Appendix 3 Events Secretary's report for the Reading CTC AGM 2015

As this is my third year in the role of Event Secretary I thought I might attempt to give it some definition. So this year's report covers what we do as a club beyond the already formidable offering of over 450 off-road and on-road day and evening rides that start and end in Reading. Apologies if I've missed anything out.

So cast your minds back to last year.

November 2014

A dank and misty day saw 16 of us schlep over to the East-End of London where we have a fine time on a taster session in the Olympic Velodrome. Bernadette Verilone did a superb write up which was published in the February eMag.

December 2014

Christmas lunch on at the ever welcoming New Inn was attended by 30 people. Money raised from raffle to go to usual charities. The winner was Nick Clark.

March 2015

The Kennet Valley 100 and 200km Audax. 118 (111 in 2014) finishers on the 100k and 157 (69 in 2014) finishers on the 200k.

Cholderton YH in March had 15 riding to spend one night at the hostel.

April 2015

26th April Birthday rides at The New Inn – mention award winners.

Italian trip – led by Lesley Adams.

May 2015

Dinton 100km Audax. 19 finishers, down on the 2104 figure of 32 (the highest so far) primarily blamed on the awful weather on the day.

June 2015

Alan Furley 100k and 200k Audaxes. 48 for the 100k a new high and 37 on the 200k, again a new high.

Rural South Audax. 33 took part this year compared to 21 last year.

Club BBQ at a new venue, raised £115 for the club.

Costs £211.03, Ticket sales £378, surplus £166.97. 45 attended (35 in 2014).

August 2015

Camping weekend with the Adamses

September 2015

I gave a second ride leader training course for 4 new leaders, Duncan Edwards, James Blagden, Crispin Keable and Phil Russell.

Since the last course in 2013 the then new leaders have led a total of 55 rides and I'm particularly please that 47 of those were led by a woman, but not the same one.

Note: Carole (Mick Simmond's partner) has offered to do a course on GPS usage.

Night ride to Lymington, 7 riders, I nearly didn't make it myself.

The Henley Hilly Hundred attracted 67 odd riders, again an increase from last year.

Forthcoming

14th November 2015 Brighton overnight, YH, 9 riders booked with a further 2 self booking.

The Upper Thames 200km is scheduled for 7th November. This is another popular audax with over 100 finishing last year.

13th December 2015 New Inn booked for Club Christmas dinner

Appendix 4 - On Road Report for 2015 AGM

Report for the year 2014/5

There's little to report. Sunday (and other weekend) rides have continued successfully throughout the year. There have been times when a few more rides would have been welcome but most weeks most people have, I think, been catered for. If anything is in short supply it is the leisurely rides which introduce newcomers to our happy band.

No complaints have been received from members so, as usual, we can only conclude that you are all reasonably satisfied with what the group offers.

Unless anyone objects, I intend to continue as co-ordinator of the weekend on-road rides and shall make a nuisance of myself from mid October in search of leaders for the winter (Dec/Jan/Feb) programme.

Thanks to all those who have volunteered to lead over the past year – please continue!

John Lomas

October 2015

Appendix 5 Reading CTC AGM – Webmaster report 2014/15

Website:

Hosting continued with Mythic-Beasts. No Hosting issues.

Website is running the latest version of the content management software, Wordpress.

The website has been redesigned to present a static home page instead of the news page.

The website template has been changed to a 'mobile-friendly' theme to improve readability on phones and tablets and so that Google will continue to include it in searches.

New features added to the website include a Google Calendar of the runs list and a map of the start points.

Some of the code driving the site has been rewritten in a housekeeping cleanup

E-mail:

There has been no issues with the email hosting on Google

Google Groups:

There have been no issues with the Google Groups

Al Neal 11th September 2015

Appendix 6 Club Secretary Report for 2015 AGM

As club secretary it has been my job to do the administration and support our more industrious officers of the club. Fielding correspondence, minutes of meetings and our annual returns to HQ and too dull to write about here. Fortunately I have lots of club rides to distract me thanks to all our ride leaders old and new and novices in the pipe line. The report from our Publicity Officer provides a good summary of our year and the detail is in the reports of the officers of the club. I look forward to supporting them for another year. Our main focus remains the provision of a comprehensive ride program and supporting our ride leaders. We rely on National CTC to campaign on our behalf on the National stage and Reading Cycle Campaign locally. I would urge our membership to remember that when it comes to providing support both in both spirit and purse.

Sean Hayden

16/10/15

Appendix 7 Offroad report for 2015 AGM

From: Ian Doyle [mailto:ikdoyle@hotmail.com]

Sent: 12 October 2015 21:19

To: ReadingCTC Treasurer; Reading CTC Committee

Subject: Offroad report for AGM

Despite the changeable summer, the riding conditions have been good for offroad. Wednesday evenings remain our most popular rides, with up to 25 people riding. Sundays have been steady, but with fewer people. We also run short (and not so short!) Sunday morning blasts around once a month. Based on last year, we've run fewer "short" off-road Sunday rides (which cover less distance and are run at a gentler pace) - generally once or twice a quarter.

Since the last AGM we've continued to enjoy weekends away to other parts of the country and other events. In early November Becky & Phil took us to Swanage for a late-autumn tour. We braved the Dorset wind, but avoided the rain courtesy of Corfe Castle tea shop. Our Christmas party & awards was themed as "Christmas" this year. Various snowmen, penguins and Santa Claus found their way into town, although apparently some return journeys to their respective Poles were less straight forward. Selwyn led the New Year tour to the Peak District. Amongst the riding in snowy hills, our sophistication reached new heights with a cocktail party. Sel also led a winter tour of the Forest of Dean in early February, with a well located bunkhouse (behind a pub). At Easter Ian & Karen took us to Northwest Wales to tick off Cadar Idris and the Rhinnog mountains in the sunshine. Propstand led us down some classic Peak District singletrack for the early May Bank holiday; while Marky found more than a few hills in the Yorkshire Dales for his weekend at the top of Nidderdale for the late May holiday. Two Reading CTC teams took part in the Bristol Bike Fest 12-hour race, attaining good times, achieved by some "positive" overtaking manoeuvres. We explored Cheddar and the Mendips in a well-planned tour with Catherine & Elliot in early July. Farnborough Dave extended his hospitality to provide us with an indoor camping tour of the Ash Ranges, even organising post-ride yoga to sooth tired muscles (thanks Cathy). The Bivvi in August found us sleeping out in an excellent but secluded spot chosen by Sel, and in dry weather. We enjoyed the novelty of summer sun (well mostly) in the Black Mountains with John in Crickhowell for the August Bank holiday. For the Overnight Adventure, Alison & Angus led us around the western end of the South Downs Way, including the now infamous Butser Hill ascent.

Thanks to all of our tour and ride leaders, and the riders for supporting the club. More of the same next year :-)

Appendix 8 Runs Secretary Report 2015 AGM

Rides Programme

Another good year with a healthy programme of rides over the year with the weekday Tuesday lunchtime rides the Wednesday day rides with on-road and off-road rides on Wednesday evenings some and a varied programme of regular off-road and on-road rides on Sundays as well as irregular Saturday and other rides.

Looking back over the year, the runs list on the web site shows:

		Totals
Off-road	Sunday rides	58
	Wednesday evening rides	67
	Weekends/ events/ other rides	16

Total No off-road rides 141

On-road	V.leis	Leis	Leis/mod	Mod	Mod/brisk	Brisk	
Sundays	4	34	29	40	16	21	144
Tuesdays							52
Wednesdays							52
Wednevenings	0	5	3	26	11	10	56
Weekends/ events/ other							34

Total No on-road rides 338

Cancelled rides: 8 (on-road)

Total No all rides 479

There was an increase from 2014 of 23 rides, which on turn was 20 rides more than 2013

The web site also tells us that in terms of the mileage, 10,387 miles were led on-road and 3,235 miles off-road.

We have fairly good data on the numbers of riders, and applying the average rider numbers suggests that the distanced cycled on led road rides was around 97,790 miles.

A more detailed break-down of statistics is appended.

It's not just about the number of rides though, as there has also been a wide variety, with a number of new leaders coming forward. Off-riders have had a marked increase in weekend events, and there has also been an increase in 'extra-curricular' on-road rides. It's perhaps unsound to read too much into the available statistics, but they do show a continuing healthy level of activity, broadly on a par with the previous year.

Runs list

The runs list continues to be web-based, and this has allowed for increasing opportunistic last minute rides to be published to fill gaps in the programme. Early copies of the quarterly lists are provided to the Cycle Campaign for its newsletter, but the web site needs always to be checked for changes and additional rides.

Rider numbers

Many thanks to all leaders who let me know the numbers on their rides. These are useful in making annual returns to CTC HQ as well as in compiling the statistics to look at general trends. Ride leaders are encouraged to submit rider numbers to the runs secretary at runssec@readingctc.co.uk.

Thanks

As I no longer live in Reading it makes sense for me to hand over the runs secretary role to someone more in touch with goings-on. I will still be around from time to time but would like to thank all for their help over the last few years in getting the runs lists out on time. Thanks go particularly to the ride co-ordinators Rob (Tuesdays), Morris & now Lesley (Wednesdays), John (Sunday road) and Ian (off-road) for mustering ride leaders, and thanks to those leaders, both the well-seasoned and the freshly squeezed, who manage to commit 3 or 4 months ahead to lead rides each quarter.

Nick Clark 28th September 2015

1. Numbers of rides

		Totals
Off-road	Sunday rides	58 73
	Wednesday evening rides	67 60
	Weekends/ events/ other rides	16 11

Total No off-road rides 141 144

On-road	V.leis	Leis	Leis/mod	Mod	Mod/brisk	Brisk	sub-total
Sundays	4 9	34 28	29 28	40 29	16 25	21 21	144 140
Tuesdays							52 53
Wednesdays							52 30
Wednevenings	0 1	5 11	3 2	26 22	11 17	10 6	56 59
Weekends/ events/ other							34 30

Total No on-road rides 338 312

Cancelled rides: 4 on-road

Total No all rides 479 456

2. Average rider numbers on-road

with % of rides for which stats are available

	V.leis	Leis	Leis/mod	Mod	Mod/brisk	Brisk
Sundays	4 25% 9.3 66%	9.4 50% 7.7 8%	9.1 31% 10.5 46%	11 52% 11.5 41%	9.7 65% 12.1 52%	7.7 76% 5.6 85%
Tuesdays			10.2 84%	9.72 62%		
Wednevenings		8 50% 9 91%	15 33% 12 100%	14.2 76% 14 64%	13.4 83% 14 70%	10.5 60% 10 75%
Weekends/ events/ other			12.5 43%	9.5 50%		

3. Ride mileages

Off-road	Sunday rides	1880 2077
	Wednesday evening rides	1355 1190

Total led off-road mileage 3235 3267

On-road	V.leis	Leis	Leis/mod	Mod	Mod/brisk	Brisk
Sundays	65 151	856 688	1062 988	1939 1295	1154 1700	1117 1131
Wednesdays						
Wednevenings	0 15	134 248	27 38	574 508	294 405	226 163
Weekends/ events/ other						

Total mileage of led on-road road rides 10387 9689

Total led off-road and on-road mileage 13622 12956

4. On-road rider mileages extrapolated from average rider numbers

On-road	V.leis	Leis	Leis/mod	Mod	Mod/brisk	Brisk
Sundays	260 1404	8046 5298	9664 10374	21329 14892	11193 20655	8600 6277
Wednesdays						
Wednevenings	0 90	1072 2232	405 437	8151 7112	2852 4921	1740 905
Weekends/ events/ other						

Total led road mileage for average rider numbers 97790 91390

* modest nominal average of 6 riders