

# **READING CTC MINUTES OF ANNUAL GENERAL MEETING HELD AT DUNSDEN VILLAGE HALL SUN 23rd OCTOBER 2016**

## **Members Present**

37 members recorded in the clubs AGM register available on request from club secretary

### **1. Note of apologies of those unable to attend**

5 apologies received recorded in the clubs AGM register available on request from club secretary

### **2. Election of a Chairman for the meeting**

Honouree Chairman Richard Underwood sent his apologies for illness and the meeting was chaired by John Lomas.

### **3. Approval of the minutes of 2015 AGM.**

An amendment was proposed by Mike Hardiman, seconded by Ian Doyle and carried by a vote from the floor. It should now read as follows:

"Adrian Lawson was invited to speak by the committee on behalf of Reading Cycle Campaign. He responded to questions from the floor."

It was agreed that reference to financial contributions from Reading CTC to Reading Cycle Campaign should be deleted.

The minutes will now be published on the web site.

### **4. Secretary and Membership Secretary Report**

Read out to the meeting and included as Appendix 6 to these minutes by Sean Hayden.

### **5. Treasurer Report**

Printed copies of the report including the final accounts provided to the meeting and approved unanimously.

Stephen Muir proposed the meeting accept the accounts and appoint Sue White to audit again next year, David Griffith seconded and the meeting voted unanimously in favour.

Refer to Appendix 1 for detail. The Secretary recorded his appreciation to Mike Hardiman our Treasurer for their efforts as custodian of our funds for another year.

### **6. Off-Road Rides Report**

Read out to the meeting and included as Appendix 7 to these minutes by Ian Doyle.

### **7. On-Road Rides Report**

Read out to the meeting and included as Appendix 4 by John Lomas.

### **8. Rides Secretary**

The Rides Secretary briefly summarised her feelings on her first year in the job and the secretary has estimated from runs list our statistical return for HQ.

### **9. Events Secretary Report**

Read out to the meeting and included as Appendix 3 to these minutes by Simon Bird who is unable to carry on the role next year.

### **10. Publicity Officer Report**

Read out to the meeting and included as Appendix 2 to these minutes by Karen Robertson.

### **11. Webmasters Report**

Read out to the meeting and included as Appendix 6 to these minutes by Al Neal.

### **12. Election of officers of the club.**

Mick Simmons proposed all incumbents and nominees be elected and this was seconded by Clive Gordon and the meeting agreed unanimously. All those listed below were therefore elected.

#### **Incumbents standing unopposed for re-election are:**

Secretary – Sean Hayden

Treasurer – Mike Hardiman

Runs Secretary – Jeanette Jean

On-Road Ride Representative - John Lomas

Off-Road Ride Representative – Ian Doyle

Publicity Officer – Karen Robertson

Webmaster – Al Neal

Welfare Officer – Greg Daniels

### **13. Motion on name of club following CTC rename to Cycle UK**

Passed motion proposed by Secretary and seconded by Treasurer to keep our existing name by 23 votes for and 6 votes against. The motion agreed was as follows..

The Cyclist Touring Club has re-branded itself nationally as “Cycling UK”. Local Member Groups are permitted to adopt a number of options put forward by the National Office. The Committee's preference is to retain the name Reading CTC but incorporate the suffix “part of Cycling UK” into its logo and web site banner for publicity and marketing purposes

### **14. Agree date for next years AGM**

Sun 22<sup>nd</sup> October 2017 proposed by Mike Hardiman and seconded by Jeanette Jeans.

### **15. Any other formal Business accepted by the chair**

Robert Dimmock spoke to the meeting promoting cycling initiatives in Reading's twin town of Dusseldorf linked to its hosting the Grand Depart of the 2017 Tour de France.

## Appendix 1 Reading CTC – Annual Financial Report for 2015/16

### Overview

In the year ended 30<sup>th</sup> September 2016 the Group made a net operational surplus of £495 (see Ref E of the Income & Expenditure statement) after meeting routine running costs, but before paying subscriptions and making charitable donations of £445 (Ref F). This gave a net surplus for the year of £50 (Ref G).

After settlement of creditors and debtors the Group's balances will amount to £2,245 (see Balance Sheet).

### Matters of interest.

The accounts require formal adoption by the AGM and will be subject to audit before submission to CTC HQ.

The Group again received £336 from National CTC as a result of the distribution of membership contributions. This has been a protected amount for Reading CTC for a number of years and in the new financial year, just commenced, this will reduce to £200.00 in line with the original national office policy of giving a standard amount to each Local Member Group. Our locally generated income, from events and socials, should still prove adequate to meet running costs but it is possible that we may have slightly fewer funds to contribute to our chosen charities of the Air Ambulance and the Cyclists Defence Fund.

For the interest of members donations made via Reading CTC during 2015/16 are shown below, together with the source of those funds:

Source of funds for donations	CDF £	Air Amb £	Total £
Addition from balances, added to sums held from 2014/15	77.00	108.55	185.55
Addition from balances, re 2015/16		141.30	141.30
<b>Total use of balances for charitable donations</b>	<b>77.00</b>	<b>249.85</b>	<b>326.85</b>
Surplus from Dinton Audax		118.70	118.70
<b>Total donations paid in 2015/16</b>	<b>77.00</b>	<b>368.55</b>	<b>445.55</b>

In addition to the Dinton Audax included within the Reading CTC accounts, several other Audax events are organised by Reading CTC members and the funding of those events is managed direct by the organisers – including donations to their chosen charities. In particular, the Henley Hill Hundred organised by Brian Perry, raised £165.21 to be split equally between the Air Ambulance and Cancer Research UK.

Mike Hardiman, Treasurer RCTC. 10<sup>th</sup> October 2016



## INCOME AND EXPENDITURE STATEMENT

PERIOD:	1 October 2015	to	30 September 2016		
	<i>Income and surpluses are shown as positive figures; Expenditure and deficits are shown as (negatives).</i>				
			Column 1		Column 2
			Full year 2015/16		Full year 2014/15
Ref	Income and Expenditure headings	£	£	£	£
<b>A</b>	<b>Net interest received</b>		1.41		1.41
<b>B</b>	<b>Donations received</b>		0.00		53.50
	<b>Net surplus / (deficit) from Events</b>				
	<b>Cycling events</b>				
	Upper Thames 200k Audax	0.00		0.00	
	Kennet Valley 100k/200k Audax	0.00		0.00	
	Dinton 100k Audax	118.70		68.45	
	Rural South 300k Audax	0.00		0.00	
	Alan Furley Memorial 100k/150/200k Audax	0.00		0.00	
	Henley Hilly Audax	13.00		0.00	
	SOOT off-road event	0.00		0.00	
	Total of cycling events		131.70		68.45
	<b>Social events</b>				
	Summer BBQ	160.00		166.97	
	Mince pies & mulled wine	0.00		0.00	
	Total of social events		160.00		166.97
	<b>Other events / items</b>				
	Cycle Jumble	0.00		0.00	
	Reading CTC cycling tops	0.00		0.00	
	Total of other events / items		0.00		0.00
<b>C</b>	<b>Total surplus / (deficit) on events</b>		291.70		235.42
	<b>Running costs</b>				
	<i>Routine operating costs</i>				
	Website	(36.00)		(36.00)	
	Bank charges	0.00		0.00	
	Cycling promotion	0.00		0.00	
	AGM	(32.00)		(63.39)	
	Total operating costs		(68.00)		(99.39)
	<i>Depreciation of fixed assets</i>		0.00		0.00
	<i>Other expenditure / income</i>				
	Trophy Engraving	(29.35)		(30.65)	
	Miscellaneous expenses (travel to CTC AGM)	(36.80)			
	National CTC (membership contribution)	336.33		336.33	
	Total other expenditure / income		270.18		305.68
<b>D</b>	<b>Net running costs [surplus / (deficit)]</b>		202.18		206.29
<b>E</b>	<b>Net surplus / (deficit) before donations, etc</b>		495.29		496.62
	<b>Subscriptions and donations to other bodies</b>				
	YHA Group Membership	0.00		0.00	
	Cyclists Defence Fund	(77.00)		(23.00)	
	Air Ambulance	(368.55)		(129.71)	
	Reading Cycle Campaign	0.00		(100.00)	
	Other donations (not yet determined)	0.00		0.00	
<b>F</b>	<b>Total Subscriptions and donations paid out</b>		(445.55)		(252.71)
<b>G</b>	<b>NET SURPLUS / (DEFICIT) FOR PERIOD</b>		49.74		243.91
<b>NOTE:</b>	The above figures take into account the best assessment of sums due to and from Reading CTC as at the above date, even though the amounts may not have been actually received or paid out at that date. Details of these assessments are shown at the foot of the Balance Sheet.				

## **Appendix 2 Publicity Report for 2016 AGM**

At a club level we have spent less than 0.001% of the amount the National organisation has on PR (including advertising, marketing and rebranding) - I know this as our total publicity costs for last year were £0!!

However despite this we are still getting ourselves known out and about in the region - mainly due to the fantastic "on bike" marketing all our ride leaders and members do every time you are out enjoying yourselves on a ride!

Please do keep making the effort to talk to other cyclists you see along the way, or in cafes, pubs etc. as this is a great advert for the club.

We have also been promoting the club within other cycling communities and joined up with Reading Cycle Campaign and Reading Bike Kitchen for a number of events during bike week - including several rides and festivals (Greenfest and East Reading / Palmer Park) which lead to new member enquiries and some new riders with us.

The stand at Reading Town meal/ Harvest Fayre on Sat 1st Oct also joint with RCC & RBK was a great success despite the torrential rain - met around 40-50 cyclists of various abilities and encouraged all along to any of our rides.

The website continues to be the main source of new enquiries, although Facebook is drawing a few in - they tend to hit Reading Cycling club first, but as I receive posts from there I can also respond to riders who might be interested in a more social cycling experience!

Mainstream press are not that interested in Cycling news unless it's a big charity event or (sadly) an accident. However I did manage to get a press release in Get Reading for the Bike Week related events and link to club ride list for that week

We now have the new Cycling UK branded materials – large Banner, business cards, flyers and a couple of T-shirts remaining - which are better for wearing off the bike (e.g. Audax organisers etc. if anyone would like one?

Challenge is overcoming perceptions of what club riding is about (and not too fast or competitive) and conversely ensuring we aren't seen as too "old" for new and younger riders Will discuss the re-brand as a standalone agenda items but I've updated the advert / flyer (used in RCC newsletter and adhoc flyers) shown attached - we still need to agree on the modified logo and you will see various options in the attached Do keep the ride reports coming through and post your ride pictures to Facebook (or email me if you're not a FB user), we will also refresh those on the website periodically.

Remember to subscribe to Google groups if you'd like all the latest news and information as these are the most updated sources. Website posts - especially for ad-hoc additional or last minute cancelled rides can sometimes be missed.

Any other ideas -as always are welcome!

## **Appendix 3 Events Secretary's report for 2016 AGM**

A fourth year for me in the role of Event Secretary but also, for the time being, my last on the committee. I need to devote time to activities other than helping to run a cycling club for a while but I step aside knowing that this is in good hands.

However a run through of the on-road events since the last AGM follows.

### **November 2015**

An overnigher in Brighton saw 11 ride down on the Saturday in ever worsening conditions. The Youth Hostel is magnificent though and well worth visiting.

### **December 2015**

Christmas lunch on at the ever welcoming New Inn was attended by 35 people. Money raised from raffle went to the usual charities. The winner was Steve Albon.

### **March 2016**

5th March The Kennet Valley 100 and 200km Audax. I'm not sure of the numbers in attendance but if it follows the pattern of previous years then more would have taken part in the 200k compared to the 100k.

10th-16th March A few days in Majorca was enjoyed by seven riders; despite rumours it is not true that entry to this regular tour requires one to have crossed over to the post work world.

### **April 2016**

24th April saw the Birthday rides to The New Inn – awards made were to Al Neal for Services to the club, Chris Rutter for Most Mileage, Joe Edwards for Ride Leader of the Year.

25th April Twelve attended the first GPS workshop. This was a collaboration between myself, Carole Russell and Angus Mitchell. To be fair I only supplied the premises, cake and coffee and left the two groups to be dazzled by the GPS and mapping software skills of Carole and Angus.

### **May 2016**

4th May Dinton 100km Audax. Sorry again I don't have the figures for attendance although I understand it was a record turnout; Mike?

12-15th May 16 rode to Paris where the beret of shame made several appearances. We took 4 days to cover 220 miles and found that Paris is a delight to ride around. Thoroughly recommend Horseman coaches for the return trip and thanks again to the Fridays, another cycling club who used the outbound leg of the coach to help reduce our costs.

### **June 2016**

25th June The Alan Furley 100k and 200k Audaxes and the Rural South 300k Audax. Again, sorry I don't have the figures.

26th June 47 attended the club BBQ at a new venue' my thanks to Joe and Rachel Edwards for hosting. This raised £160 for the club.

### **July 2016**

8th-20th July Camping week in France with the Adamses for 7.

3rd-5th July Again we went to Brighton but this time for two nights. 10 rode down and spent Saturday riding east to Alfriston and a blustery return west along the coast.

### **September 2016**

16th September Night ride to Bath was ridden by 11 on a glorious moonlight journey west on the A4.

24th September The Henley Hilly Hundred Audax. Over 40 riders took part.

### **Forthcoming events**

5th November Upper Thames 200km Audax. This is another popular audax with over 100 finishing last year.

11th December The New Inn, Kidmore End is booked for Club Christmas dinner

## **Appendix 4 - On Road Report for 2016 AGM**

Our Sunday and midweek rides have continued throughout the year. Members seem on the whole satisfied with our programme but one concern which has been raised is that as so many pubs serve only roasts on Sundays, leaders should research the pubs before the ride and, if necessary contact them. This and other aspects of leadership is covered in the guidelines which can be accessed on the website. Guidelines are not entirely up to date but they are still useful..

With my rides co-ordinator hat on, I would urge more members to try leading – our pool of leaders does seem to be diminishing and it has sometimes been difficult to get a full set of leisurely, moderate and brisk rides every Sunday. If you'd like to have a go, please contact me, I'll give what advice I can and the guidelines mentioned in the previous paragraph are available. Thanks are due to those

stalwarts who are always willing to lead, in some cases multiple times in a three-month period. Keep up the good work!

John Lomas Oct '16

## **Appendix 5 Web Master Report for 2016 AGM**

Website:

- There have been no website hosting issues.
- The website has been “re-branded” with a “Cycling UK” logo. Thanks to Wie-San for his graphic art.
  
- Features added to the website:
  - Cycling UK Twitter feed
  - New banner that includes the Cycling UK logo
  - New map for Wednesday ride start points
  
- There have been 5 occasions where the website has been unavailable. None of these was more than 24 hours. All were related to software updates on the site.
  
- Implemented an alert method to tell me if the website is unavailable

E-mail:

There have been no issues with email hosting of readingctc.co.uk on Google

Google Groups:

There have been no issues with the Google Groups

Twitter:

There is now a Webmaster Twitter feed @readingctc\_web for reporting problems with the website, email etc.

*Al Neal 8th October 2016*

## **Appendix 6 Club Secretary Report for 2016 AGM**

As club secretary it has been my pleasure again to take care of administration and support our more industrious officers of the club. Fielding correspondence, minuting meetings and our annual returns to HQ, all too dull to write about in detail.

Our main focus remains the provision of a comprehensive ride program and supporting our ride leaders. A big thanks to all our ride leaders old and new in 2016. In my opinion new technology cannot substitute the knowledge of quiet county lanes and best routes passed down from one generation of ride leaders to the next.

Having said that our hyper active Event Secretary has exceeded even last year's extraordinary diverse programme of special rides but is taking a break next year to recover from the strain. A big thanks to a difficult act to replace and also to our indispensable Audax organisers for maintaining our strong presence in the AUK Calendar and support to local charities.



National CTC continue to campaign on our behalf on the national stage under the new guise of Cycling UK and we still have the Reading Cycle Campaign defending our interests along with our right to ride rep locally.

We have continued to use the name Reading CTC locally and I look forward to a lively debate at the AGM about the rebranding exercise and how Reading CTC might be known in the future.

Sean Hayden 11/10/16

## **Appendix 7 Offroad report for 2016 AGM**

We continued to run rides on Wednesday evenings and Sundays. Wednesday evenings remain our most popular rides, with up to 25 people riding. Sundays have been steady, but with fewer people. We also have short (and not so short!) Sunday morning blasts around once a month. Generally once or twice a quarter we run "short" off-road Sunday rides, which cover less distance and are run at a gentler pace. We've had 7 new members added to the off road group email, although only a few have been on more than one ride.

Since the last AGM we've continued to enjoy weekends away to different parts of the country and other events. In early November Becky & Phil took us to Cheddar for a late-autumn tour of the Mendips. Our Christmas party & awards was themed as "Cartoon time" which ended up with a variety of fictional figures rocking the night away in the Butler. Selwyn led the New Year tour to the Exmoor. The weather wasn't especially kind, but we had a great party to see in 2016 at the bunkhouse. Sel also led a winter weekend to the Quantocks in early February, providing luxury accommodation while we rode over the hills in an impressive storm. At Easter Ian & Karen took us to North Wales to the never-visited-before Berwyn Hills for a very Welsh mix of sun, rain and snow. A number of us tackled the aptly named "Hell of the North Cotswolds" event from Winchcombe in April. Pete then took us up and down the South Downs from a remote campsite near Bignor for the early May Bank holiday. Martin Mayhem led his first weekend to south Gloucestershire in late May, which was far from being mayhem as he even managed an afternoon tea stop! Three Reading CTC teams took part in possibly the last Bristol Bike Fest 12-hour race, including our famous post-race BBQ. Al led a bike packing adventure to Wash Water in early July and showed us that Newbury is still quite a long way away. We explored lots of interesting single track in the Forest of Dean with Catherine and Elliot in early August. Recent developments in the world of sausage science were then mulled over at Sel's ever popular Bivvi later in the month. For the Bank Holiday, Carol and John took us to an unpronounceable part of Wales in the Cambrian Mountains for a mix of less well trodden trails and remote bridleways. For the Overnight Adventure, Alison & Angus led us out to a classic hotel at Calne along the western Ridgeway.

Thanks to all of our tour and ride leaders, and the riders for supporting the club. More of the same next year.