

**READING CTC
MINUTES OF ANNUAL GENERAL MEETING
HELD AT THE FLOWING SPRING 22nd OCTOBER 2017**

Members Present

45 members recorded in the clubs AGM register available on request from club secretary

1. Note of apologies of those unable to attend

11 apologies received recorded in the clubs AGM register available on request from club secretary

2. Election of a Chairman for the meeting

Richard Underwood was proposed as Chairman by Mike Hardiman and seconded by Stephen Muir.

3. Special announcements

Mick Simmons spoke of the recent sad death of Brian Morris at the age of 82 years, whilst out cycling. Brian had been a major contributor to local cycling and to Audax, including riding the Paris-Brest-Paris event and holding CTC offices at National level. Death was due to natural causes; no vehicle was involved.

Mike Lingham also spoke of the sad death of 3 other long-standing local club members, namely John Madeley on 26th March and Joan Williams and Peter Swallow during the summer.

The meeting congratulated Stan Essex on not just his 90th birthday earlier in the year, but also for having been a CTC member for 70 years.

Mike Lingham asked if, at appropriate points during the meeting, he could act as proxy for 2 members who were unable to attend the AGM. The Chairman ruled that proxy voting was not permitted.

4. Approval of the minutes of 2016 AGM.

Proposed by Stephen Muir and seconded by Sophie Deconihout.

The minutes will now be published on the web site.

5. Secretary and Membership Secretary Report

Read out to the meeting by Simon Bird who stressed that whilst he was reading the Secretary's report due to the Secretary's absence he did not accept the views expressed in the report. The report is included as Appendix 1 to these minutes.

6. Treasurer Report

Printed copies of the report including the final accounts were provided to the meeting and Mike Hardiman identified the salient points. The accounts are subject to audit before being sent to the National Office.

Clive Gordon proposed that the accounts be adopted by the meeting and this was seconded by Greg Daniels and agreed unanimously. The report is included at Appendix 2 to these minutes.

7. Off-Road Rides Report

Ian Doyle described the off-road events of the last 12 months and referred to his report included at Appendix 3 to these minutes.

8. On-Road Rides Report

John Lomas was unable to attend the meeting and his report of on-road rides was referred to by the Chairman. The report is included at Appendix 4.

9. Runs Secretary Report

There was nothing to report other than stating that the programme of rides was displayed on our website and that of the Reading Cycle Campaign. During discussion regarding the need for more ride leaders it was confirmed that support and mentoring would be available for new volunteer leaders. They only had to ask.

A suggestion was made that, where a leader had become unavailable to lead their intended ride, rather than announce 'ride cancelled' on the website, the ride could be shown as 'leader unavailable' so 'select a leader on the day'. This suggestion was referred to the Committee so that careful examination can be made of any insurance issues that might arise if the suggestion were to be taken forward.

10. Publicity Officer Report

Reference was made to the report from the Publicity Officer which is included at Appendix 5 to these minutes.

11. Webmasters Report (not on Agenda)

Al Neale reported that no issues of concern had been identified and some small development work had been undertaken. The meeting was informed that if the motion to change the name of the group was approved there would be some expenditure relating to the creation of a new domain name.

12. Election of officers of the club.

The Chairman stated that he was surprised that the Honorary President was up for re-election as he hadn't been elected in the first place! He stated that, in his opinion, the post gave no rights to attend or vote at Committee meetings. The Chairman offered to stand for election. This was proposed by Norah Gordon and seconded by Dave Donaldson. The President was then elected unopposed.

Candidates were sought for the following individual Committee posts: When none were forthcoming the following were elected unopposed. Proposed by Brian Maunder and seconded by Stephen Muir:

Treasurer – Mike Hardiman
Runs Secretary – Jeanette Jeans
Off-Road Ride Representative – Ian Doyle
Publicity Officer – Karen Robertson
Webmaster – Al Neal

There were some changes to the names of officers who were proposed to fill Committee posts relative to the published AGM Agenda. The following appointments were agreed:

Secretary – Sel Dixon (proposed by Becky Patterson, seconded by Philip Chapell)

Welfare Officer – Sean Hayden (Proposed by Jeanette Jeans, seconded by Dave Donaldson)

On-Road Ride Representative – Simon Bird (proposed by Mike Lingham, seconded by Bernadette Varilone)

The Honorary Auditor (not a Committee post) – Sue White (proposed by Phil Chapell, seconded by Clive Gordon)

13. First Motion ‘to open discussions with Reading Cycle Club with a view to merging organisations and administration to form a single local club leading a wider range of rides’ (proposed by Sean Hayden, seconded by Greg Woodford)

Mick Simmons and Greg Woodford spoke in favour of the motion which, it was suggested, would provide a ‘one-stop shop’ for cycling in the Reading area. A number of others spoke of their reservations and, after considerable discussion the Chairman called for a show of hands and the following were counted: 4 in favour, 28 against. The motion was, therefore, not agreed.

14. Second Motion ‘to rename the club ‘Cycling UK Reading’’ (proposed by Mike Hardiman, seconded by Ian Doyle).

Mike Hardiman and Ian Doyle spoke in favour of the motion. Some members expressed concern about losing the history of the CTC whilst others reported that some local member groups had decided against the name change and had become ‘stand-alone’ clubs but affiliated to Cycling UK.

Following discussion the Chairman asked for a show of hands and the following were counted: 23 votes in favour, 6 against. The motion was, therefore, agreed.

15. Date for next year’s AGM

The meeting decided to leave the date for the new Committee to arrange, provided it was before the clocks change to winter time as that could mean a ride home in the dark for attendees.

16. Any other formal Business accepted by the chair

The meeting asked the Committee to re-consider speeds and grades of rides, as shown on the website.

The Committee was also asked to consider arranging first aid courses for leaders and riders.

The meeting proposed a vote of thanks to Jeanette Jeans for organising the ride to Dusseldorf (twinned with Reading) to see the start of the Tour de France. Grateful thanks were also expressed to the Dusseldorf cycling club and the town’s officials for a warm welcome and wonderful reception.

The Chairman closed the meeting at 15:50.

Appendix 1

Secretary's report 2017

As club secretary I have taken care of our routine administration and supported our management committee which now just meets quarterly taking care of more club business consulting by Email.

Another good year behind us with an extensive on and off road ride program, events and tours detailed in some of the reports below. A particularly good year for our local Audax events raising money for charity and a big thanks to the organisers and volunteers that make them so successful.

I recently attended the AGM of the other cycling club in town and they agreed to discuss next year how we can work more closely together and perhaps one day could offer a single program of rides catering for a wider range of cyclists both in terms of pace, distance off and on road. As a member of both clubs I will continue to advocate a merger of the two principal Reading clubs in light of our own debate on what we should be known as. Unfortunately I cannot be at this year's AGM because of family illness abroad to speak personally in favour of a motion I have proposed to try and achieve this.

I have little support from the existing committee for my view on the subject and also on a number of other matters so I think the committee may be better served by another person representing the club as Secretary. I may well continue to advocate my views in another committee role as there are a few easier jobs unfilled. I look forward to leading lots of rides next year for both Reading CTC (as it is currently known) and Reading CC as the other club is known and may just agitate from the side lines! Fortunately one of our more colourful "Off Roaders" has expressed an interest in taking over as club secretary and our point of contact to the outside world and other local clubs. I wish him the best of luck and will of course be around to offer advice and show him the ropes. He will of course have an excellent committee again to serve with what is looking like a good balance of "Off and On Road, old and even older still!

I would also like to say a special thank you to our outgoing On Road Representative and club veteran of many years John Lomas who's encyclopaedic knowledge of our 30 year history and words of wisdom have enlivened many a committee meeting. I also appreciate him carrying on coordinating On Road rides which will ease the transition for his replacement Simon Bird, another legendary leader who re-joins the committee.

Sean Hayden, 6/10/2017

Appendix 2 Reading CTC – Annual Financial Report for 2016/17

Overview

In the year ended 30th September 2017 the Group made a net operational surplus of £285 (see Ref E of the Income & Expenditure statement) after meeting routine running costs, but before paying subscriptions and making charitable donations of £200 (Ref F). This gave a net surplus for the year of £85 (Ref G).

The Group's balances amounted to £2,330 (see Balance Sheet). There were no Debtors or Creditors at the year end.

Matters of interest.

The accounts require formal adoption by the AGM and will be subject to audit before submission to the National Office. Sue White has again kindly agreed to audit the accounts for the new financial year just commenced, as well as the accounts for the year just ended.

The Group received £200 from the National Office, down from £336 in previous years as our period of protection has now ended. However, the Group still managed to add £22.80 from accumulated balances to the surplus of £177.20 from the Dinton Audax in order to round up the donation to the Air Ambulance to £200.00.

In addition to the Dinton Audax included within the Reading CTC accounts, several other Audax events are organised by Reading CTC members and the funding of those events is managed direct by the organisers – including donations to their chosen charities.

Mike Hardiman
Treasurer RCTC
6th October 2017

Income and Expenditure Statement

PERIOD:	1 October 2016	to	30 September 2017		
	<i>Income and surpluses are shown as positive figures; Expenditure and deficits are shown as (negatives).</i>				
		<i>Column 1</i>		<i>Column 2</i>	
		Full year 2016/17		Full year 2015/16	
Ref	Income and Expenditure headings	£	£	£	£
A	Net interest received		0.85		1.41
B	Donations received		0.00		0.00
	Net surplus / (deficit) from Events				
	Cycling events				
	Kennet Valley 100k/200k Audax	0.00		0.00	
	Dinton 100k Audax	177.20		118.70	
	Rural South 300k Audax	0.00		0.00	
	Alan Furley Memorial 100k/200k Audax	0.00		0.00	
	Henley Hilly Audax	0.00		13.00	
	SOOT off-road event	0.00		0.00	
	Total of cycling events		177.20		131.70
	Social events				
	Summer BBQ	0.00		160.00	
	Mince pies & mulled wine	0.00		0.00	
	Total of social events		0.00		160.00
	Other events / items				
	Cycle Jumble	0.00		0.00	
	Reading CTC cycling tops	0.00		0.00	
	Total of other events / items		0.00		0.00
C	Total surplus / (deficit) on events		177.20		291.70
	Running costs				
	<i>Routine operating costs</i>				
	Website	(36.00)		(36.00)	
	Bank charges	0.00		0.00	
	Cycling promotion	0.00		0.00	
	AGM	(12.33)		(32.00)	
	Total operating costs		(48.33)		(68.00)
	<i>Depreciation of fixed assets</i>		0.00		0.00
	<i>Other expenditure / income</i>				
	Trophy Engraving	(29.35)		(29.35)	
	Miscellaneous expenses	(15.40)		(36.80)	
	National Office (membership contribution)	200.00		336.33	
	Total other expenditure / income		155.25		270.18
D	Net running costs [surplus / (deficit)]		106.92		202.18
E	Net surplus / (deficit) before donations, etc		284.97		495.29
	Subscriptions and donations to other bodies				
	YHA Group Membership	0.00		0.00	
	Cyclists Defence Fund	0.00		(77.00)	
	Air Ambulance	(200.00)		(368.55)	
	Reading Cycle Campaign	0.00		0.00	
	Other donations (not yet determined)	0.00		0.00	
F	Total Subscriptions and donations paid out		(200.00)		(445.55)
G	NET SURPLUS / (DEFICIT) FOR PERIOD		84.97		49.74
NOTE:	The above figures take into account the best assessment of sums due to and from Reading CTC as at the above date, even though the amounts may not have been actually received or paid out at that date. Details of these assessments are shown at the foot of the Balance Sheet.				

Balance Sheet

As at: 30 September 2017					
<i>Liabilities and deficits are shown as (negatives)</i>					
	<i>Column 1</i>		<i>Column 2</i>		
	Full Year		Full Year		
	2016/17		2015/16		
	£	£	£	£	
Fixed Assets					
Value at start of year	0.00		0.00		
Additions	0.00		0.00		
Disposals	0.00		0.00		
Depreciation	0.00		0.00		
Total fixed assets		0.00		0.00	
Current Assets					
Debtors (<i>see footnote 1</i>)		0.00		38.00	
Cash at Bank					
Deposit Account	2,237.05		2,036.20		
Current Account	93.61		171.49		
Total		2,330.66		2,207.69	
Cash in hand		0.00		0.00	
Total current assets		2,330.66		2,245.69	
Current liabilities					
Creditors (<i>see footnote 2</i>)		0.00		0.00	
Net current assets		2,330.66		2,245.69	
Total net assets		2,330.66		2,245.69	
Represented by:					
Accumulated surplus b/fwd		2,245.69		2,195.95	
Surplus / (deficit) for year		84.97		49.74	
Accumulated surplus c/fwd		2,330.66		2,245.69	
NOTES:					
Estimated or known amounts due to or from Reading CTC, but not actually received or paid at the above date, are shown below and have been included in the Income and Expenditure Statement:					
1 Debtors:					
		0.00		0.00	
	Total Debtors			0.00	
2 Creditors:					
				0.00	
	Total Creditors			0.00	

Appendix 3

Off-road report 2017

We continue to run rides on Wednesday evenings and Sundays. Wednesday evenings remain our most popular rides, with up to 20 people riding. Sundays have been steady, but with fewer people. We also have occasional short Sunday morning blasts returning before lunch. Around once a quarter we also run "short" off-road Sunday rides, which cover less distance and move at a gentler pace. We've had 6 new members added to the off-road group email, although only a few have been on more than one ride. Since the last AGM we've continued to enjoy weekends away to different parts of the country and other events. In early November Becky & Phil took us to Neath for a late-autumn tour of the Afan trail centre and some interesting night spots in the town centre. Karen and Ian organised our Christmas party & awards, which was themed as fairy tales but far from Grimm. The Butler pub laid on great hospitality and music for the assembled Peter Pans, Puss in Boots and Dick Whittingtons. Selwyn led the New Year tour to Grasmere in the Lake District, and we enjoyed three dry(!) rides including a circuit around Skiddaw. Sel also led a winter weekend to the South Wales valleys in early February, finding a whole new area of routes to explore. At Easter Ian & Karen took us to Welsh prefab sophistication at Newbridge on Wye for some classic mid-Wales moorland trails. A number of us tackled the "Hell of the North Cotswolds" event from Winchcombe in April, which was dry and consequently less hellish than last year. We also rode the more local Bucks off-road sportive in May, which explored the eastern Chilterns. Martin Mayhem arranged a late May Bank Holiday weekend at Puncknowle for a tour of the Jurassic Coast and Dorset hills, and the first club BBQ of the year (with Tesco's to delivering it to our camping pitch!). Jason led his first weekend in mid-June with an ambitious "Bivvi-Plus" from Reading to Eastbourne over 3 days via the entire South Downs Way on the hottest weekend of the year. Al continued the bike packing enthusiasm by dodging the Ridgeway rain (mostly) to lead a tour to Uffington in early July. Farnborough Dave kindly facilitated indoor camping at his house in early August allowing us to explore the extensive military land around the area. The annual bivvi arranged by Sel in August warmed up at the Bell, before retiring (with Old Tyler carry outs) to the local woods for convivial consumption of campfire cooked sausages. Ian and Sel combined to lead a tour of the Shropshire hills on the August Bank Holiday finding the area full of interesting trails, including a new trail centre with a great red run. For the Overnight Adventure at the end of September, Alison & Angus led us out to the (very) top of the Meon valley via a great route through Hampshire. They also saved tired legs by arranging a takeaway curry to the hill-top bunkhouse for dinner. Thanks to all of our tour and ride leaders, and the riders for supporting the club. More of the same next year :-)

Appendix 4

On-road report 2017

Not much to report – no complaints from club members. Sunday, Tuesday and Wednesday rides continue to take place more or less as advertised although there have been more than the usual number of cancellations on recent Sundays, usually as a result of leaders being ill.

I intend to resign from the committee post, it's time for someone younger with new ideas to take over the job including, I hope, assisting the runs secretary with the co-ordination of the weekend (mainly Sunday) rides (this comprises most of the work). I'm not attending very many club rides these days and the job of 'persuading' people to lead rides is therefore more difficult. A more active individual would be better placed to lean on potential leaders in person.

Thanks to all our ride leaders especially those who are willing to lead multiple rides each quarter.

John Lomas
Oct 2017

Appendix 5

Publicity report 2017

Reading CTC has gone from strength to strength this year with what has felt like more rides and rider miles than ever.

The club has run numerous day & evening rides, camping trips and overnight events as well as tours to Germany and France!! We've had quite a number of new members becoming regular riders and welcome all new joiners to their first AGM.

A mix of mild winter and early spring got things off to a good start for 2017 with a record turnout for the Kennet Valley 100 and 200km events in March. This event was the first of many appearances of Reading CTC in the national Cycling UK news – and also hit the press with a record £2000+ donated to Macmillan Cancer Support

Since then generally good conditions for the other local successful Audax events –including Dinton Pastures, almost a heatwave for Alan Furley 100, 200 and 300km and wonderful autumn colours during Henley Hilly in mid-September.

Many thanks to all those involved in the organisation of these events and all those taking part helping support local charities.

Marketing and PR Update

- **Website** – continues to be updated with news and events – please share your plans for rides / other events and post ride photos to keep fresh
- **Google Groups** – more use is being made of these for posting ride reports, ride updates, socials etc. so if you would like to opt into these please send email to the link on website
- **Facebook** – please “friend” us – and Tag “Reading CTC” in any good club photos or post updates for sharing (friends of friends of friends will start to hear about us....)
- **Cycle Events / Festivals etc.** – excellent turnout at East Reading (Palmer Park) and Big Town Meal in conjunction with RCC and the Bike Kitchen
- **Press and other PR** – charity events particularly good for this

The BikeSmart programme funded a large number of events and training rides during the first half of 2017 which enabled Reading CTC to take part in funded activities as part of Cycling UK and gain associated PR particularly through the Reading Cycling Challenge in June and events during Bike week with festivals and shows plus lots of lead rides. We featured again in Cycling UK and on BBC TV!

Women's Festival of cycling month during July was another good publicity opportunity and a large number of rides and events to support women cycling at a variety of levels. This was a great opportunity to engage with female cyclists in the Reading area including complete beginners and quite a number have gone on to join Belles on Bikes rides – with Reading CTC being the next stage. Karen is working with other local groups across Reading to support the promotion of female cycling and leveraging the non-competitive nature of our club being really important in encouraging new female riders

Liaison with other local groups

- Reading Cycle Campaign – closer working has enabled participation at several events and links into another target audience through their membership
- Reading Bicycle Kitchen – new premises due to be opening soon in the old Queens Head pub on Great Knolley Street – new volunteers sought after 6+ months of operating pop ups only

- Sustrans – working with their new head of Partnerships to encouraging PR for Reading CTC rides
- Reading Borough Council Cycle Forum – quarterly strategy review – Reading CTC invited attendees with opportunity to help shape local cycle route planning and priorities
- Reading Cycle Club – should we forge closer working, some shared rides?

Key Priorities for 2017/18

What do you want Reading CTC to focus its efforts on for the year ahead?

How do we attract more riders and encourage greater diversity?

Other ideas for what we could do to encourage more newcomers along?

E.g. Regular programme of Saturday shorter rides?

Ladies only and / or Family rides (or link more closely with the Breeze / Belles network)?

Specific Reading CTC charity ride?



Reading CTC

Social Cycling for all

We offer a variety of FREE Road & Off-Road rides each week

All cycling levels catered for – choose your preferred speed and distance

Enjoy amazing local scenery on quiet roads and visit some great pubs and cafes!

Friendly, social group with lots of cycling expertise on hand

Come and join us for a ride!

For more information and list of forthcoming rides visit: www.readingctc.co.uk/rides

Or contact: Sean Hayden, Secretary Reading CTC secretary@readingctc.co.uk Phone or Text 07801 410707

So if you are someone who would like to spend more time on two wheels, or simply support cycling in the UK, join Reading CTC and get the most out of your cycling.

Visit <https://www.cyclinguk.org/join>

Karen Robertson, Publicity Reading CTC

Email publicity@readingctc.co.uk

Phone or Text 07801 917172