

# CYCLING UK READING

## COMMITTEE MEETING: 2 APRIL 19: MINUTES: FINAL

### 1. Attendees:

Mike Hardiman; Jeanette Jeans; Sel Dixon; Ian Doyle; Simon Bird; Al Neal; Karen Robertson; Sean Hayden

### 2. Apologies:

2.1 None

### 3. Minutes of last committee meeting (held 22 January 19)

3.1 Proposed by Sel; Seconded by Mike

*Action: Sel to send final minutes to Committee: Al to upload to website*

### 4. Club Secretary (Sel):

4.1 Annual Review 2018

Issued to CUK-HQ at end January

### 5 Finance Report (Mike):

5.1 Jan– March 19 Report circulated and reviewed (see attached; Current Balance = approx. £2600)

5.2 Forecast for Year small (c£50) deficit

5.3 £100 Damage deposit for AGM refund chased

*Action: Mike to confirm repayment*

### 6. Ride Secretary Report (Jeanette):

6.1 Spring Runs list complete and issued

6.2 Summer Runs list in development.

6.3 Off-road camping programme shared with Jeanette and Simon. Possibility of joint camping weekends to be explored

### 7. Road Report (Simon):

7.1 May 2019 to Rhyadaer Bunkhouse in Wales sold out

7.2 Dinton Audax planned 8 May

7.3 Up the Downs (100) and Down the ups (200) Audax planned alongside the Rural South (300) on 15 June. More Volunteers needed to help.

*Action: Ian/Simon to seek support from members*

### 8. Off Road Report (Ian).

8.1 Past: No weekends in Feb and March

8.2 Future: North York Moors Bunkhouse planned for Easter (Ian and Karen). Gloucester weekend

planned for May (Martin Pearce). Wales planned for Whitsun (Marky Mark). Spring Wednesday and Sunday runs list planned.

8.4 Summer List in progress

### **9. Events Secretary (Jeanette).**

9.1 Birthday Lunch set up for 28 April 19 in New Inn, Kidmore End Bar area.

9.2 Award nominations received. Decision on awards made my committee vote as follows:

Rob Williams: Mile-eater (most miles in 2018)

Sean Haydon: Services to Club (many years sterling service in committee)

Pete Nightingale: Leader of the Year (2 weekends and numerous rides led in 2018)

*Action: Sel to arrange for award recovery and engraving.*

9.3 Simon advised that Catering Support (Pangbourne) for 3 Downs Audax on 6 April (run by Willesden CC) was in hand and that we would make a reasonable profit

*Action: Review at next meeting*

### **10. Welfare Officer (Sean):**

10.1 No issues to report

### **11. Publicity Officer:**

11.1 New Cycling UK Reading Banner for use at AUDAX etc. Cost advised as £150. Agreed not to progress. Cycling UK generic banner to be used

11.2 Flyers to be placed in bike shops etc.

*Action: Bike shop flyers to be printed and Bike shops approached*

11.3 Reading Cycle Campaign Protest Ride held on proposed for 23 March over cycle facilities (particularly Vastern Road roundabout). Many CUK members present

11.4 Recent Photos:

*Action: Ian to send recent photos (eg. Black Mountains) to Karen and Al. Al to update website*

### **12. Webmaster Report (Al)**

12.1 Sean advised Welfare Committee member editing log on is still not working

*Action: Al to recheck and give Sean editing rights*

### **13. Membership Secretary (Sel)**

13.1 Review of Leaders list vs Members list undertaken by Sel. membership of people on the list to be confirmed or otherwise by HQ. List finalised and included in Annual Report

*Action: Ian, Simon to check people offering to lead rides are on the leader list – if in doubt refer to Sel to check (ongoing action)*

13.2 Noted that a current list of members is available via the CUK HQ portal.

*Action: Sel/Simon to establish how list can be accessed*

## **15. AGM**

15.1 Final 2017 Minutes sent to AI and uploaded onto the website

15.2 Draft 2018 Minutes to be sent to AI and uploaded onto the website

*Action: Simon*

15.3 2018 AGM Actions:

1. Accommodating disabled people on Rides. National Guidance sought: Leaders to make Best Endeavors to accommodate subject to advance notification. Each case to be considered on its merits depending on leader's reasonable judgement.

2. Permission to use Photographs of People on Website

*Action: AI to put a statement on the website to the effect that any photograph can be removed from the website on request to the webmaster*

15.4 AGM 2019: Proposed Venue Global Café. Sel advised that no Thursdays available - Committee agreed that Friday okay - Sel to book. Preferred date Friday 25/10/19.

*Action: Sel to arrange*

## **16. AOB**

16.1 "GDPR Compliance – Analysis and Actions" Paper presented by Simon

Simon identified a need to gain consent to use leader's personal info on runs list. Simon has developed a consent form

*Action: New Ride Leaders: Individual Consent form to be sent to new leaders via Mail Chimp to gain consent (Simon)*

*Action: Existing Ride Leaders. Simon to circulate a beta version to committee members. asking them to check their publicize name and number and giving them the opportunity to advise on any changes needed. Subject to this being successful and Alpha version to be circulated to all existing leaders on current HQ list*

16.2 GDPR Compliance - Old Runs Lists on the website. Do we need to redact leaders on old runs lists?

*Action: Sel to chase HQ for a response*

16.3 GDPR Compliance: Committee Meetings: Everyone present agreed to use of their names on the Committee Meeting Minutes which are shared on website.

16.4 Reading CUK - Club Objectives: Agreed need to set out Club Objectives. Include as Agenda Item for next meeting

*Action: Sel*

## **17. Date of next meeting:**

17.1 Tuesday 09 July 2019 at 1930hrs: Sel's House, Caversham

