

CYCLING UK READING

COMMITTEE MEETING: 08 OCTOBER 19: MINUTES: FINAL

1. Attendees:

Jeanette Jeans; Sel Dixon; Ian Doyle; Simon Bird; Sean Hayden; Karen Robertson

2. Apologies:

2.1 Mike, Al (due to meeting date being changed at short notice)

3. Minutes of last committee meeting (held 20 August 19):

3.1 Proposed by Sel; Seconded by Sean (subject to meeting date correction advised by Al, and several amendments advised by Ian)

Action: Sel to send final minutes to Committee: Al to upload to website

4. Club Secretary (Sel):

4.1 2019 Annual Return due 06 December.

Action: Sel to complete in draft and circulate to committee for agreement

5 Finance Report (Mike):

5.1 Mikes Annual Financial report to 30 September circulated and reviewed (see attached – current balance £2759)

5.2 Mike confirmed that the agreed £100 donation to Air Ambulance has been paid

5.3 £200 membership fee allocation. We now need to advise HQ on how this money is spend.

Committee agreed with Mikes draft proposal - £50 Website; £120 Advertise/promotion/£25 AGM

5.2 Committee agreed that in line with other club events, 50% of c. £400 surplus raised from Willesden 3 Downs Audax catering to be donated to a charity of the organiser's choosing.

Action: Simon to select Charity and advise Mike (PMN – charity chosen needs to be on Cycling UK approved list)

6. Ride Secretary Report (Jeanette):

6.1 Autumn Runs list complete and issued

6.2 Winter Runs list in development.

7. Road Report (Simon):

7.1 Simon advised some progress with obtaining new road leaders

7.2 Ride numbers analysis will be included in the AGM report

Action: Simon

8. Off Road Report (Ian):

8.1 Past: Weymouth to Reading 3 night Bikepacking trip over the August Bank Holiday led by Paul Roberts; Cotswold Overnight Adventure to Farringdon led by Sel. Good attendance on both

8.2 Future: Forest of Dean Weekend planned 8-10 November; New Year trip in development

9. Events (Jeanette).

9.1 Wednesday Night Curry planned for 30 October venue TBC

9.2 Xmas Lunch Planned for 8 December at New Inn Kidmore End – Jeanette organising

9.3 Committee agreed to create a dedicated committee position “Events Secretary”. This to be elected at the AGM.

10. Welfare (Sean):

10.1 Tandem fell into the Kennet canal near Aldermaston. Canal path is part of National Cycle Route but not really suitable for road bikes at this location. Representations made to Sustrans on Towpath condition

11. Publicity Officer (Karen):

11.1 Karen has represented Cycling UK Reading at a number of events attended over the summer. The first Reading Cycle Festival; Bike Bike Revival; East Reading Festival; Big Town Meal. These are all effective mechanisms of publicising what we offer to the local cycling community

11.1 Phil Russell Flyer. 1000 copies now printed

Action: Karen/Phil to arrange distribution

11.2 Karen confirmed that standing down as Publicity Officer

Action: seek nominations and elect new “Publicity Officer” at AGM

11.3 Karen proposed that a new committee position be created. This position would be dedicated to liaison with external groups and to represent CUK-Reading at external meetings, forums and events.

After debate on the name Committee agreed with the proposal and that a new position of “Campaigns Officer” be created.

Action: seek nominations and elect “Campaigns Officer” at AGM

12. Webmaster Report (Al):

12.1 Website migration

Action: Al to arrange migration at a suitable time before Xmas.

12.2 Welfare Committee member website editing log on

Action: Sean to test and confirm now working; Majorca Page to be updated for 2020 event.

13. Membership Secretary (Sel):

13.1 CUK HQ portal. To allow access to our Group Page and membership/leaders lists etc; committee members need to first register on Cycling UK website and provide “User name” to Sel.

Action: Committee Members to register on Cycling UK website

Action: Committee members to provide User Names to Sel

Action: Sel to provide all committee members with access to Cycling UK Reading Group Page

13.2 Portal review completed and fed to HQ. HQ have responded promptly

Action: Simon to review HQ response and make additional representation to HQ if required

14. AGM:

14.1 Draft 2018 Minutes uploaded onto website

14.2 2018 AGM Actions: All completed

14.3 AGM 2019. Booking confirmed for Friday 01 November at 1930 -2130 in RISC Global Café

Action: All to encourage attendance via word of mouth and social media groups. Social Drinks afterwards

14.4 AGM notification sent out to members via mail-chimp and advised to HQ

14.5 AGM committee Positions. Following Positions need filling

-Publicity Officer

-Rides Secretary

-On Road Representative

-Events Secretary (new position)

-Campaigns Officer (new position)

Action: seek nominations and elect positions at AGM

14.6 AGM Reports. Committee member reports to be send to Simon by Friday 11 October

Action: All

14.7 AGM Agenda. To be issued during week commencing 14 October

Action: Simon (in Sel's absence)

14.8 Committee agreed £50 for refreshments.

Action: Karen to co-ordinate with Simon and Sel

15. GDPR:

15.1 Existing Rides Leaders

Action: Existing Ride Leaders. Simon to circulate a beta version to committee members. Subject to this being successful and Alpha version to be circulated to all existing leaders on current HQ list

15.2 GDPR Compliance - Do we need to redact leaders on old runs lists? HQ response received. May need to retain for insurance purposes. Proposed to retain but prevent open access.

Action: Al to review option to prevent open access to old runs lists on website.

16. AOB:

16.1 Cycling UK Reading Group Full Membership vs Affiliated Status

Action: Sel to seek clarification from HQ on Insurance situation for affiliated groups vs full membership

16.2 Reading CUK - Club Objectives: Insufficient time to consider. Committee agreed to seek feedback and ideas on Club Future direction at AGM using "post-it" notes. Extraordinary Meeting to be set up on 19th November to review AGM feedback and agree way forward.

Action: Simon to include as AGM agenda item and co-ordinate the exercise at AGM

17. Date of next meeting:

17.1 Extraordinary Meeting to review AGM feedback on Club Direction

Tuesday 19 November 2019 at 1930hrs: Ian's House, Caversham