

CYCLING UK READING

COMMITTEE MEETING: 16 MARCH 21: MINUTES: FINAL

1. Attendees:

Jeanette Jeans; Sel Dixon; Al Neal; Simon Bird; Phil Russell, Mike Hardiman; Karen Robertson; Ian Doyle

2. Apologies:

2.1 Nil

3. Minutes of last committee meeting (held 20 Sept 20):

3.1 Proposed by Simon; Seconded by Phil Russell

Action: Sel to send final minutes to Committee: Al to upload to website

4. Club Secretary (Sel):

4.1 AGM to be held before end of April to meet new HQ reporting Cycle

4.2 Annual Report to be filed by the end of May – awaiting new reporting format from HQ

5 Finance Report (Mike):

5.1 Mikes Annual Financial report to March 21 circulated and reviewed (see attached). £2524 Balance

5.2 Willesden Audax Profit: Charity Donation. Simon advised that donations would be made to the following Charities in memory of John Lomas who sadly passed away last year: £100 to Bracknell Food Bank; £105 to Age UK.

5.3 Reading Cycle Campaign have moved to online newsletter in 2020 and are a donation rather than full payment for the our advert. Committee agreed to pay 50% (£7) for inclusion in the online newsletter rather than the normal £14.

Action: Mike to arrange payment

6. Ride Secretary Report (Simon):

6.1 All CUK Group Riding suspended due to Covid Lockdowns 2 and 3.

6.2 The hope is that our Group Rides will be able to re-commence on 12 April when lockdown easing is planned to begin.

Action: Seek leaders for Rides from 12 April and re-establish runs list on website

7. Road Report (Simon):

7.1 Local Rides. Currently suspended due to Lockdown 3.

7.2 Audax Past: Edwin Raj Tribute Audax date held on a very wet day in October in accordance with Covid Rules applicable at the time.

7.2 Audax Future: Edwin arranging for this year's Tribute Audax to be held on 24 April 21. Further Audax may be arranged when route out of lockdown is clearer.

8. Off Road Report (Ian):

8.1 Local Rides: Rides were well supported and normally full with 6 maximum until Lockdown 2/3 stopped play. The hope is that rides with an increase rider limit will be allowed when Lockdown 3 lifts on 12 April

8.2 Weekends. Unfortunately the Easter lake district trip need to be postponed to April 22. Weekends to be planned when Covid restrictions are relaxed

9. Events (Jeanette).

9.1 Curry Ride held on 28th October

9.2 Further events to be arranged when Covid restrictions are relaxed

10. Welfare:

10.1 Generic Risk assessment for our Local Rides developed and published on Website

10.2 Covid Guidance updated on CUK Reading website to reflect CUK National Guidance

Action: Website to be updated as and when regulations and CUK National Guidance changes

11. Publicity Officer (Phil):

11.1

11.2 Facebook Ride Reports/photos to be encouraged to show world that we are an active club

Action: Committee members to encourage input from members

12. Campaigns Officer: (Karen)

12.1 Reading Cycle Festival planned for 15 August. Good recruitment opportunity. Club to support with rides finishing at the venue

Action: Karen to investigate obtaining some generic Cycling UK banners from HQ

12.2 RBC Active Travel and Wokingham Active Travel - inputs from members to be encouraged via Facebook/Google Groups

13. Webmaster Report (Al):

13.1 Website migration to new server with latest edition of Wordpress etc. achieved without incident

14. Membership Secretary (Sel):

14.1 CUK HQ portal. To allow access to our Group Page and membership/leaders lists, committee members need to first register on Cycling UK website and provide "User name" to Sel.

Action: Committee Members to register on Cycling UK website

Action: Committee members to provide User Names to Sel

Action: Sel to provide all committee members with access to Cycling UK Reading Group Page

14.2 Portal review completed and fed to HQ. HQ have responded promptly

Action: Simon to review HQ response and make additional representation to HQ if required

15. AGM:

15.1 AGM 2021 date: Following a change in the accounting period to 31 March, HQ now require AGMs to be held in April. Committee agreed that CUK -Reading AGM will be held as an Online Video event on Tuesday 27th April commencing 1900 for Committee and 1930 for Members

Action: Simon to send out advance notification to Members with 4 weeks notice

15.2 HQ have offered use of their Microsoft team account and to facilitate the meeting. The other option is to use Zoom

Action: Selwyn confirm preferred platform with Richard Underwood and his availability to attend and chair the AGM

15.3 Noted that the following positions will become Vacant at the AGM. Welfare/Covid Officer; On Road Representative

15.4 Committee Member reports for the AGM pack to be provided by 9 April to Simon/Selwyn

Action: All Committee Members

15.5 AGM Agenda with any motions raised and Report Pack to be circulated to members 1 week in advance

Action: Simon

16. GDPR: (Simon)

16.1 Existing Rides Leaders

Action: Existing Ride Leaders. Simon to circulate a beta version to committee members. Subject to this being successful and Alpha version to be circulated to all existing leaders on current HQ list

17. AOB:

17.1 Cycling UK Reading Group Full Membership vs Affiliated Status

Action: Sel to seek clarification from HQ on Insurance situation for affiliated groups vs full membership

18. Date of next meeting:

18.1 08 June 21 at 1900. By Zoom unless restrictions allow face to face meeting