

## **CYCLING UK READING**

### **DRAFT MINUTES OF ANNUAL GENERAL MEETING**

#### **Held 1530hrs on 16<sup>th</sup> APRIL 2023 at the Griffin Inn Function Room**

#### **1. Members Present**

23 members present and recorded.

Apologies received from Edwin Raj; Carol Russell; Rob Butler; Leslie Adams; Karen Robertson; Ian Moore; Nora Gordon.

#### **2. Overview**

AGM covers the 12 month period 01 April 22 - 31 March 23

#### **3. Election of a Chairman for the meeting**

Our Honorary Chair, Richard Underwood was proposed as Chairman by Sel Dixon and seconded by Simon Bird

#### **4. Approval of the minutes of 2021 AGM.**

Draft Minutes of the 2021 meeting had been omitted to be made available on the website. Although a hard copy was available at the meeting it was agreed that the draft minutes would be published on the website with a timescale set for member review and comment, The minutes with any amendments would then be approved by the committee and final minutes published.

#### **5. Secretary and Membership Secretary Report**

Report presented by Selwyn Dixon.

A more normal year at last with approximately 300 rides arranged over the last year. 11 Audax Events and 8 weekends away.

We now have 900 members in our post code areas including 52 joining in last 12 months.

580 now follow our Facebook group up from 398 a year. Our Strava group continues to grow with 162 Cyclists seeking Kudos!

4 committee meeting held over last year.

The report is included as Appendix 1 to these minutes.

#### **6. Treasurer Report**

Report presented by Mike Hardiman.

Copies of the report including the final accounts for 01/04/22 – 31/03/23 were provided to the meeting.

Accumulated surplus of £2342 representing an increase of £6 over the year. Recent deficits have been reversed by reduced spending on Publicity (in particular we didn't attend Reading Bike Festival).

Event Accounting. In order to comply with HQ requirements, we have issued new guidance on how funds raised via Audax Events etc are to be audited. This will be added to our website

In common with most others our bank has introduced charging of £60 a year.

*Action: Mike to investigate free banking alternatives and Committee to review.*

Use of National Contribution (£200). Breakdown showing how this has been utilised provided (£203). This has been submitted to HQ for approval.

Concern raised that this amount is not adjusted for inflation and our accounts are only stable due to a lack of spending on local publicity.

*Action: Selwyn/Mike to raise the lack of inflation adjustment with HQ.*

Simon Bird proposed that the 22/23 accounts be adopted by the meeting and this was seconded by Selwyn Dixon and agreed unanimously.

The report is included as Appendix 2 to these minutes.

### **7.Appointment of Financial Auditor**

Sue White very kindly offered to again audit the accounts.

Ian Doyle proposed that Sue White be appointed as Auditor. This was supported unanimously by a show of hands at the AGM.

### **8. Runs Secretary**

Report presented by Simon Bird.

Ride numbers recovering over the last year apart from Sunday road day rides. Post Covid there seems to not be an appetite for Sunday road rides, though the Off Road Sunday Rides continue to be well supported. Selwyn noted that there is a lot of local competition from other road clubs on Sundays which probably is having an effect.

Ian Moore has set up a new Saturday afternoon ride – maybe this will become the new Sunday Ride?!

After 10 Years on the Committee as Events Secretary, On Road Co-ordinator and Rides Secretary Simon is stepping down this year. The meeting wholeheartedly thanked Simon for his service. He will be much missed by the Committee, (Simon's report is included as Appendix 3 to these minutes)

### **9. On Road Report**

Report by Edwin Raj.

Tribute Audax run in 2021. Tribute Audax raised £5945 for Thames Valley Air Ambulance and Launchpad Reading charity, Many thanks to who helped including Team JM CyclistsJ and Nick Jones who led Just Giving fundraisers.

A One Off Audax held in memory of Phil Russell was held on 18 June 2022 and well supported with proceeds donated to Air Ambulance.

Thanks to leaders, rider and committee for their support.

Edwin's report is included as Appendix 4 to these minutes.

### **10. Off-Road Rides Report**

Report presented by Ian Doyle

A successful 12 months with Wed evening; Sunday well supported.

A few Gravel rides introduced to our rides list last summer following suggestion at last AGM – thanks to Martin Soanes for leading these. Possible Growth area in 2023.

8 weekends held to a variety of locations including the South Lakes Sixpenny Handley, Snowdonia, Forest of Dean. We also bike packed from Plymouth to Taunton

There have been 212 Off Road Tours arranged since we started recording them in 1995.

Meeting noted this is quite an achievement!

Thanks to all rider and leaders for continuing to support the club. We look forward to better times ahead!

Ian's report is included as Appendix 5 to these minutes.

## **11. Publicity Officer**

Report by Pete Nightingale

Experimentation with Social Media publicity has led to trickle of new riders.

No funds spent on social media to date – committee has agreed limited spending going forward which may help.

Pete manned a CUK stall on Reading East Festival for the day. This failed to attract any new faces on our group rides. As a result the Committee decided not to man a stall at Reading Cycle festival in 2022. The meeting noted that maybe the main purpose of the stall should not be to recruit new riders but rather to ensure CUK Reading is visible at Readings Main Cycling event (ie to the public and politically)

*Action: Committee to consider CUK participation in Reading Cycle Festival going forward*

## **12. Campaigns Officers Report**

Report by Karen Robinson

Role includes external Liaison with Reading Cycle Campaign, RBC, CUK-HQ. and other transport related bodies (Sustrans/DfT) bodies to provide CUK representation at a local level. Attendance at Quarterly Cycle and Transport Forum. Karen then filters and communicate back key topics to our CUK Committee Meetings.

Primary Aim is to ensure a voice for CUKR at as many outlets as possible and lobby for increased share of RBC transport and environmental funding budgets to be spent on cycling.

100<sup>th</sup> Annual Bike week is 5-11 June 2023. Aim to put on additional club rides that week.

Reading Bike festival planned for Sunday 10 September 2023 in Christchurch meadow. Hope that we can take part this year with our own stand. Anyone who can help on the afternoon please make contact with the Karen [campaigns@cyclinukreading.org.uk](mailto:campaigns@cyclinukreading.org.uk)

The report is included as Appendix 6 to these minutes

## **13 Webmaster Report**

Report presented by Al Neal

No major website developments over the last year

Average visitors/day approximately 100/day over last year

Some minor tech changes over the coming year

Al's report is included as Appendix 7 to these minutes.

## **14. Welfare Report**

Cycling UK now require us to have a "Safeguarding Officer". This role will be combined with the Welfare Officer going forward. Noted that some online training may be required.

*Action: Mick to investigate Safeguarding Officer Training requirements*

## **15. Election of officers of the club.**

The following Incumbents are standing unopposed for re-election.

Secretary- Sel Dixon

Treasurer - Mike Hardiman

On Road Representative: Edwin Raj

Off-Road Ride Representative – Ian Doyle

Webmaster – Al Neal

Publicity Officer – Pete Nightingale

Campaigns Officer – Karen Robertson

Events Secretary – Jeanette Jeans

Welfare/Safeguarding Officer – Mick Simmons

Clive Gordon proposed that the above officers be re-elected. This was seconded by Ian Moore. The meeting voted to re-elect all the above.

The following posts are up for election at the meeting:

Runs Secretary: Ian Collier graciously volunteered. Proposed by Sel; Seconded by Ian Doyle. Meeting approved the appointment.

## **16. AOB**

Club Rules: Selwyn confirmed that Our Local Club Rules (previously referred to as the Constitution) have now been updated to reflect our new name. Other minor changes have also been made to reflect HQ accountancy requirements etc,

*Action: Committee to agree wording and Rules to then be uploaded to the Website*

## **17. Date for next year's AGM**

Next AGM will be held in April 2024. Noted that we should avoid Easter Week if possible. The meeting agreed the new Committee should arrange the date i.

The Chairman thanked all for attending this AGMs and closed the meeting at 1700.